

COUNCIL AGENDA: JUNE 4, 2013

SUBJECT: RESCISSION/APPROVAL – MISC. PORTERVILLE CHAMBER OF COMMERCE ITEMS

SOURCE: CITY ATTORNEY'S OFFICE

COMMENT: The City has recently been informed that the FPPC issued a letter finding that Mayor Irish's participation in a City Council vote taken on June 21, 2011 concerning an allocation of funding to the Porterville Chamber of Commerce violated the Political Reform Act and issued a warning to the official. The City Council has directed that any Council action on items involving the Chamber, notwithstanding the vote tally, be considered for rescission/re-approval by the City Council. Therefore, the following matters are set forth for such consideration:

- Item 14, June 1, 2010 Agenda – Annual Review of City of Porterville/Chamber of Commerce Agreement
- Item 12, November 16, 2010 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce and Rotary Club of Porterville Annual Children's Christmas Parade – December 2, 2010
- Item 17, March 15, 2011 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce Iris Festival, April 16, 2011
- Item 7, June 7, 2011 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce Sesquicentennial Committee and Fraternal Order of Eagles, #1352 – Porterville's Pioneer Days Celebration
- Item 23, July 5, 2011 Agenda – Council Member Requested Agenda Item – Request for the City Council to Authorize an Independent Financial Audit of the Porterville Chamber of Commerce
- Item 8, October 18, 2011 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce and Rotary Club of Porterville – Annual Children's Christmas Parade – December 1, 2011
- Item 10, March 20, 2012 Agenda – Approval for Community Civic Event – Porterville Chamber of Commerce – Iris Festival, April 28, 2012

The City Attorney has advised that since either the result of the vote would not have changed due to Mayor Irish's participation, and/or the decisions are now moot (approvals of prior civic events having Chamber of Commerce participation), further action on these items is not required but at the Council's discretion.

RECOMMENDATION: That the City Council rescind the listed actions and re-approve said actions.

ATTACHMENTS: 1. Summary of Items Involving the Chamber of Commerce
(April 20, 2010 through July 5, 2012)
2. Staff Reports for Items for Reconsideration

**SUMMARY OF ITEMS INVOLVING THE CHAMBER OF COMMERCE
(APRIL 20, 2010 THROUGH JULY 5, 2012)**

June 1, 2010 Agenda

**14. ANNUAL REVIEW OF CITY OF PORTERVILLE/CHAMBER OF COMMERCE
AGREEMENT**

Recommendation: That the City Council accept the Chamber of Commerce Activity Report and Financial Statements, and authorize payment consistent with the City Budget.

COUNCIL ACTION: MOVED by Council Member Hamilton, SECONDED by Council Member Irish that the City Council approve Item Nos. 1, 2 and 5 - 15.

AYES: Ward, Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: None

Documentation: M.O. 08-060110
Disposition: Approved

November 16, 2010 Agenda

**12. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER
OF COMMERCE AND ROTARY CLUB OF PORTERVILLE ANNUAL
CHILDREN’S CHRISTMAS PARADE – DECEMBER 2, 2010**

Recommendation: That the City Council:

1. Approve the Community Civic Event Application from the Porterville Chamber of Commerce and Rotary Club of Porterville subject to the restrictions and requirements contained in the Application, Agreement, and Exhibit A of the Community Civic Event Application;
2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 2, 2010; and
3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.

COUNCIL ACTION: MOVED by Council Member Shelton, SECONDED by Vice Mayor Hamilton that the Council approve Item Nos. 3 through 7, 11, 12, 12a and 12b.

AYES: McCracken, Hamilton, Shelton, Irish
NOES: None
ABSTAIN: None
ABSENT: Ward

Documentation: M.O. 05-111610
Disposition: Approved.

March 15, 2011 Agenda

17. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE IRIS FESTIVAL, APRIL 16, 2011

Recommendation: That the City Council approve the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in application, agreement and exhibit “A” of the Community Civic Event forms.

COUNCIL ACTION: MOVED by Council Member McCracken, SECONDED by Vice Mayor Hamilton that the City Council approve Item Nos. 1, 2, 5 through 10, 13, and 15 through 17.

AYES: Ward, Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: None

Documentation: M.O. 12-031511
Disposition: Approved.

June 7, 2011 Agenda

7. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE SESQUICENTENNIAL COMMITTEE AND FRATERNAL ORDER OF EAGLES, #1352 – PORTERVILLE’S PIONEER DAYS CELEBRATION

Recommendation: That the City Council approve the Community Civic Event Application and Agreement from the Porterville Chamber of Commerce Sesquicentennial Committee and the Fraternal Order of Eagles, #1351, subject to the restrictions and requirements set forth in the Application, Agreement, and Exhibit ‘A’ of the Community Civic Event Application.

COUNCIL ACTION: MOVED by Vice Mayor Hamilton, SECONDED by Council Member McCracken that the Council approve Item Nos. 1, 5, 7, 7a, and 8.

AYES: Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: Ward

Documentation: M.O. 09-060711
Disposition: Approved.

July 5, 2011 Agenda

23. COUNCIL MEMBER REQUESTED ITEM – REQUEST FOR THE CITY COUNCIL TO AUTHORIZE AN INDEPENDENT FINANCIAL AUDIT OF THE PORTERVILLE CHAMBER OF COMMERCE

Recommendation: Council Member Shelton makes the motion that the City Council authorize an independent financial audit of the Porterville Chamber of Commerce.

City Manager Lollis introduced the item and presented the staff report. Council Member Shelton spoke in favor of an audit of the \$35,000 paid to the Chamber, and inquired about additional support given to the Chamber by the City. Staff addressed the questions and elaborated on the support provided by the City for various community organizations.

Council Member Hamilton spoke about the success of Freedom Fest and the City's support of the event above the \$15,000. He stated that he was satisfied with the information presented by the Chamber in their annual report, and added that Council Member Shelton could review the Chamber's tax documents on his own.

Council Member Shelton made a MOTION to audit the Porterville Chamber of Commerce. The motion died for lack of a second.

Disposition: Denied.

October 18, 2011 Agenda

8. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE AND ROTARY CLUB OF PORTERVILLE – ANNUAL CHILDREN'S CHRISTMAS PARADE – DECEMBER 1, 2011

Recommendation: That the City Council:

1. Approve the Community Civic Event Application and Agreement from the Porterville Chamber of Commerce and Rotary Club of Porterville, subject to the Restrictions and Requirements contained in the Application, Agreement and Exhibit A and Exhibit B of the Community Civic Event Application;
2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 1, 2011; and
3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.

COUNCIL ACTION: MOVED by Council Member McCracken, SECONDED by Mayor Irish that the City Council approve Items 1, 4, and 6 through 10.

AYES: Ward, Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: None

Documentation: M.O. 05-101811
Disposition: Approved.

March 20, 2012 Agenda

10. APPROVAL FOR COMMUNITY CIVIC EVENT – PORTERVILLE CHAMBER OF COMMERCE – IRIS FESTIVAL, APRIL 28, 2012

Recommendation: That the City Council approve the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in Application, Agreement, Exhibit 'B' of the Community Civic Event forms.

COUNCIL ACTION: MOVED by Council Member McCracken, SECONDED by Council Member Ward that the City Council approve Item Nos. 1, 2a, 2b, 3 through 5, and 7 through 11.

AYES: Ward, Hamilton, Shelton, McCracken, Irish
NOES: None
ABSTAIN: None
ABSENT: None

Documentation: M.O. 09-032012
Disposition: Approved.

COUNCIL AGENDA – JUNE 1, 2010

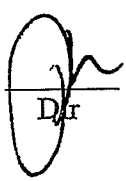

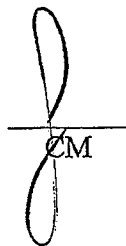
SUBJECT: ANNUAL REVIEW OF CITY OF PORTERVILLE/CHAMBER OF
COMMERCE AGREEMENT

SOURCE: ADMINISTRATION

COMMENT: On August 21, 1990, the City of Porterville entered into an Agreement with the Porterville Chamber of Commerce for the purpose of having the Chamber provide contributing support in conducting and maintaining certain Chamber programs and activities which best achieve the community promotion objectives of the City. Under the terms of the Agreement, the Chamber is compensated by the City for actively promoting civic, social, and cultural events and activities; disseminating information relative to promoting the advantages of Porterville; and, for asserting positive community values.

Section V of the Agreement requires the Agreement to be reviewed annually to determine whether it should be amended to increase or decrease the scope of services contracted for and the base amount allotted and payable to the Chamber under the terms thereof. This provision was intended to prevent an automatic and obligatory annual commitment of municipal funds in times of limited revenues, and to validate charges for services actually provided or expected. Information required to be provided the City by the Chamber prior to the Council's annual review of the Agreement includes (1) Annual Chamber Activity Report; and (2) Current Financial Statements. The required Activity Report and Financial Statements were received from the Chamber on May 27, 2010, and are attached hereto for the Council's annual review.

In accordance with the Agreement, the Chamber has officially requested the annual performance allotment of \$35,000 for FY 2009/2010. Unless the Agreement is amended following an annual review, payments of \$35,000 can be made annually to the Chamber by the City on or before September 1st of each year (in this instance, 09/01/10), but in no event earlier than City Council receipt, and acceptance, of the requisite Chamber Reports.

		
Dir	Approp./ Funded	CM

Item No. 14

ATTACHMENT 2

Subsequent to Council review and acceptance of the Chamber's Activity Report and current Financial Statements, no action is required to maintain the level of services rendered, or the base compensation to be received, as set forth in the Agreement. However, should the Council decide to modify services or compensation for FY 2010/2011, such a modification requires an affirmative Council action, and a written amendment to the Agreement which must be executed by a representative of both the City and the Chamber. Included in the Community Promotions Budget for FY 2009/2010 was \$35,000 for the City/Chamber Agreement.

RECOMMENDATION: That the City Council accept the Chamber of Commerce Activity Report and Financial Statements, and authorize payment consistent with the City Budget.

ATTACHMENTS: 1. City/Chamber Agreement
2. Chamber Annual Activity Report
3. Chamber Annual Financial Statements

AGREEMENT BETWEEN
THE **CITY OF PORTERVILLE** AND
THE **PORTERVILLE CHAMBER OF COMMERCE**

This agreement is made and entered into on the 4th day of September, 2006, by and between the CITY OF PORTERVILLE, hereinafter referred to as "City", and the PORTERVILLE CHAMBER OF COMMERCE, hereinafter referred to as "Chamber," both of whom understand and agree as follows:

WHEREAS, the City is desirous of maintaining and asserting positive community values, of disseminating information relative to promoting the advantages of Porterville, and of supporting public interest activities; and

WHEREAS, Section 37110 of the Government Code of the State of California authorizes the expenditure of not more than five percent (5%) of monies accruing to the General Fund in any one fiscal year for music and promotional activities, including promotion of sister city and town affiliation programs; and

WHEREAS, the Chamber is actively engaged in promoting civic, social, and cultural events and activities, and is therefore believed to be organized, equipped, and capable of conducting promotional activities on behalf of the City; and

WHEREAS, it is not the intent of the City to fully underwrite, subsidize, or sponsor any particular program or activity, but to provide contributing support towards the maintenance and continuance of certain existing programs and activities of the Chamber, which best achieve the promotional objectives of the City.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. Chamber Responsibilities. The Chamber shall:

- A. Continue to carry on programs and promotional activities that include:
 - 1. Mail solicitations, information pool, referral services, and the visitor information bureau.
 - 2. Holiday advertising campaigns, and the design and construction of the Porterville booth for the Tulare County Fair.
 - 3. Printing and distribution of informational pamphlets and brochures.
- B. Assume all duties and responsibilities relating to the following:
 - 1. Locating, scheduling, coordinating, and programming for Centennial Park's Friday night activities for September, October, April, May, and June except for the two Fridays coinciding with the Porterville Fair and local high school graduations. Events will include music venues at the Centennial Gazebo, and special themes (i.e. Farmer's Market, Art in the Park, Arts & Crafts Booths, and Community Focus). The City will provide logistical support.
 - 2. Providing any other assistance as may be mutually agreed upon from time to time during the period of this Agreement.
- C. By May 15 of each year, furnish an annual activity report to the City covering the prior year's promotional programs and activities for the reporting period from May 1 through April 30, with specific emphasis on sufficient relevant information to satisfy the terms and intent of this Agreement as heretofore enumerated. The Chamber shall also furnish the City with copies of its annual financial reports within thirty (30) days after they are prepared.

II. Payment By City. As consideration for the above-mentioned responsibilities, the City shall, during the term of this agreement, pay the Chamber the sum of Thirty-Five Thousand Dollars (\$35,000.00) per year. Such annual payments shall be made on or

before September 1 of each year, commencing in 2006. However, such annual payments shall not be made until the City receives and reviews the annual activity report referred to in paragraph I(C) for the proceeding reporting period (May 1 through April 30).

III. Term. This agreement shall be in effect commencing date of execution of this Agreement and shall continue in effect until June 31, 2007, and thereafter on a year-to-year basis, beginning on July 1 of each year, until terminated according to paragraph IV of this Agreement.

IV. Unilateral Termination. This Agreement may be terminated by either party, and for any reason, providing thirty (30) days written notice to the other. This Agreement shall terminate forthwith thirty (30) days following the date such notice is received by the non-terminating party.

V. Annual Review. This Agreement shall be reviewed annually to determine whether it should be amended to increase or decrease the amount of consideration required of either party, including the amount payable to the Chamber. Subject to City budgetary limitations, any increases or decreases shall be based on services provided and expected to be provided during the then current and next fiscal years by the Chamber, and the expected tax revenues to the City from business activities during the then current and next fiscal years.

VI. Amendment. This Agreement may be amended or modified only by a writing signed by both parties. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provisions.

VII. Assignment. This Agreement shall not be assigned by the Chamber without the written consent of the City, and such consent may be withheld for any reason.

VIII. Notices. All notices required by the Agreement shall be in writing and delivered in person or sent by registered mail, postage prepaid.

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IX. Relationship of Parties. It is understood that the contractual relationship of the Chamber to the City is that of an independent contractor.

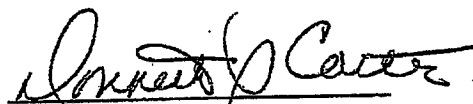
CITY:



Cameron Hamilton, Mayor

ATTEST
John Longley


By: 
John Longley, City Clerk

CHAMBER:


Donnette Silva Carter
President/CEO


Greg Woodard, Chair
Chamber Board of Directors

APPROVED AS TO FORM:


Julia Lew, City Attorney

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Porterville Chamber of Commerce

93 N. Main Street, Suite A • Porterville, California 93257
(559) 784-7502 • Fax (559) 784-0770

"People Promoting Business for the Benefit of the Community"

May 13, 2010

The Honorable Pete McCracken
Mayor, City of Porterville
291 N. Main Street
Porterville, CA 93257

Dear Mayor McCracken and Members of the Council:

The Porterville Chamber of Commerce enjoyed a successful 2009 Fiscal Year (November 1, 2008 - October, 31, 2009) during which we celebrated our organization's 102nd year of operation. The fiscal year included the introduction of new projects and enhancement of existing programs, while effectively serving Porterville businesses and the community. Significant was the concentration on business assistance programs during this time of economic challenge. Additionally, the Chamber's coordination of the Community Branding Initiative, a project of community collaboration, brought forth the announcement of the much anticipated Porterville tagline and logo. "Porterville... Where Roads to Success Begin" is a brand currently being promoted by the Chamber, City and others. The Chamber also continued with the presentation of events utilizing Centennial Park for resident and visitor enjoyment. Programs realized an increased usage of Centennial Park, greater showcasing of local talent, and an improved promotion of our community's good works programs.

During its past fiscal year, the Chamber engaged in numerous efforts for community and business promotion contributing to the achievement of the promotional objectives of the City. Promoting civic, social, and cultural events and activities is keeping within our mission and core competencies, and is vital to the continued development of the quality of living our residents and business owners insist upon.

The Chamber was proud to coordinate yet another successful Iris Festival event to celebrate our city's flower and provide an opportunity for tourism traffic and local family involvement. The 11th anniversary event welcomed an estimated over 25,000 attendees and record 196 booths. Local lodging facilities reported they were at capacity, and numerous downtown and other businesses indicated an increase in activity. We were pleased to continue to offer this venue which brings visitors and their dollars to our community, while providing a unique collaborative effort for community engagement and promotion.

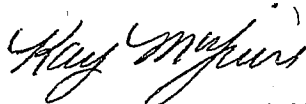
Honorable Pete McCracken
May 13, 2010 - Page 2

Spearheading the NxLevel Entrepreneurship training series was a successful effort graduating its first class in August. Collaborating with the City to launch the Shop Porterville First campaign was an effort positively received by members, other local businesses, and residents. First Friday Coffees, Networking Mixers, and the Business Showcase & Taste of Porterville maintained their popularity as venues to network to grow business. Jointly presented employer workshops with the City and other partners kept our businesses aware of critical issues, and assisted with business retention and expansion. Additionally, the Chamber served as an advocate for business, communicating a pro-business message to state and federal elected officials in an effort to combat job killer bills and create an environment for business growth and prosperity.

Enclosed for your review, and in accordance with our City agreement for services, please find our 2009 Fiscal Year activity report and year-end financial summary. City Agreement services are included as well as highlights of other activities in order to provide a more comprehensive view of the breadth of the Chamber's program of work and impact. As the Chamber has met, and exceeded, its agreed upon services, this letter serves as our official request for disbursement of the City's budgeted 2009/2010 agreement for services funds to the Porterville Chamber of Commerce of \$35,000.

The Chamber continues to enjoy the opportunity to provide contracted (and non-contracted) services in partnership with the City Council and City staff as we all work collaboratively for the betterment of our local economy and quality of life. Upon review of the performance level, we are certain you will agree it is evident the Chamber has not only sustained, but expanded its ability to leverage resources to the benefit of the businesses and community served. At the pleasure of Council, the Chamber's intent is to continue with the agreement services in the next fiscal year.

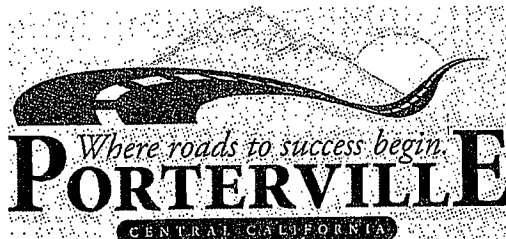
Sincerely,



Kay McGuire, Board Chair



Donnette Silva Carter, President/CEO





**Annual Report
to the Porterville City Council
City of Porterville**

2009 Fiscal Year

**Porterville Chamber
of Commerce**

In compliance with the agreement between the City of Porterville and the Porterville Chamber of Commerce, the Chamber has met and exceeded its obligation to provide tourism promotion, relocation and visitor assistance, community promotion, coordination of the Centennial Park Friday night activities, and support of town affiliation programs. These agreement services, and a highlight of other accomplishments for the Chamber's Fiscal Year 2009, are outlined below:

- Served as the community's active visitor information center by providing community information on attractions, recreational activities, entertainment, special events, lodging, restaurants, and shopping opportunities to an average of over 450 phone, internet and walk-in contacts per month.

- Coordinated the expanded Centennial Park Music on Main Street Fall and Spring Concert Series programs which provide a venue to showcase local talent, and the occasion for residents and visitors to gather in the downtown area. Community Showcase night was provided to non-profits along with the opportunity for other entities to have booths during concerts.

- The Chamber presented the 11th Annual Iris Festival to offer a spring event for family entertainment, tourism, and the celebration of our city's official flower, the purple iris. This event was widely advertised locally, regionally and statewide and included in national publications. The 2009 Iris Festival welcomed the collaboration of other groups to offer coordinating activities ie Porterville Celebrates Reading, the Porterville Gleaning Seniors' Pancake Breakfast, and the Porterville Art Association Spring Art Walk.

- Maintained significant roles in the planning and presentation of the Eagle Mountain Airshow & Fly-in. The Chamber coordinated the vendor recruitment and management; arranged for the Kid's Zone activities; and, leveraged resources to enhance the value of promotional efforts resulting in a comprehensive and cost effective marketing plan.

- Provided information and referral (and other requested) support for established and new community projects/events such as; the Porterville Fair, Rollin Relics Car Show, Art Show, ACS Relay Car Show, Fabulous Music Jam, Porterville Celebrates Reading, Jackass Mail Run, Veteran's Day Parade, Sierra Winter Classic, Kid's Day in the Park, Tule River Tribal Council Pow Wow, City of Hope Spectacular, Cinco de Mayo Celebration, Flag Day Ceremony, Lion's Brewfest, Orange Blossom Classic, local health fairs, and more.

- Participated with City staff in business retention and attraction efforts at the International Council of Shopping Centers Conference, in addition to maintaining our support of City economic development efforts with the Chamber's Economic Development Committee. The Chamber fulfills the requests from interested parties for information about community demographics, real estate availability, the retail industry, workforce development resources, community attractions, workforce availability, housing, etc. Further supported economic development efforts through the Chamber's staff and director's representation on the Tulare County Economic Development Corporation.

- Collaborated with the City for the launch of the Shop Porterville First Campaign, taking on various responsibilities including recruiting business participation.
- Brought the NxLevel Entrepreneurship, Business Sustainability 13-week educational series to Porterville to assist existing entrepreneurs in developing refreshed strategies for business growth and sustainability.
- Promoted Porterville through the distribution of brochures and the Chamber produced Business & Community Resource Directory. Distribution included local businesses, visitors, relocating individuals, business prospects, and others. Products include information on City and Chamber services, the schools, recreation opportunities, business resources, events, existing businesses and good works organizations.
- Represented Porterville in the Sequoia Adventures Expo to promote Porterville amenities and local 'stay-cations'.
- Promoted visitor attractions, of Porterville and the surrounding area, to gain the economic impact tourism traffic provides to our community. Maintained our presence in various publications and participated in a county-wide marketing effort in the California Travel & Tourism Guide produced by Sunset Magazine.
- Maintained our partnership, and leadership role, in the Sequoia Valley Visitors Council (SVVC), and effectively participated in the successful effort to locate a California Welcome Center in Tulare County. The Center includes Porterville promotional materials as well as locally manufactured product offerings. The SVVC is a committee of the Tulare County EDC and charged with the responsibility of promoting tourism in the Sequoia Valley.
- Spearheaded the development of the Tulare-Kings County Branch of SCORE in order to advance the business counseling services for our local businesses. Continued providing partnership support for other business counseling and workforce services to start-up and existing businesses. Partners included the City of Porterville, Tulare County Workforce Investment Board, and Small Business Development Center.
- Assisted employers with employee recruitment efforts in various ways including providing specially designed relocation packets. The Chamber also fulfilled requests from individuals researching or planning relocation to Porterville.
- Hosted a Porterville Fair booth with the purpose of highlighting the offerings of our businesses and community.
- Promoted community attractions through various media outlets – ie television, radio, internet, internet radio, and print.

- Continued the Highway 65 and Highway 190 advocacy efforts with state and federal legislators and entities in an effort to expand and upgrade these roadways which serve as major connectors for commerce in Porterville.
- Over 1500 community visitor packets were distributed at special events, professional conferences, leisure gatherings, and club activities. The materials in these packets provide information about our community and promote our local businesses.
- Facilitated the networking of business representatives through the hosting of twelve monthly mixers. These events provide for the strengthening of existing business relationships and the development of new contacts to grow business.
- Participated in meetings of the California Partnership for the San Joaquin Valley.
- Participated in the International Ag Expo Visitor Center to provide information and referral to visitors from around the world. Materials on Porterville hotels, restaurants, and other businesses were distributed.
- Introduced and managed the registration for and promotion of the Supervisor Training Series six-month training program which was co-sponsored by the Porterville Employer Advisory Council, City of Porterville, Employment Connection, and Porterville College. In addition, other valuable and low cost employer seminars were presented to keep local businesses up-to-date on important issues which impact their operation. The Chamber provided marketing and administrative support on these offerings as well.
- Worked with the Tulare Kings Hispanic Chamber and the Tulare, Lindsay, Dinuba, Visalia and Exeter Chambers of Commerce to leverage resources to increase business connectivity within Tulare County.
- Maintained our partnership and participation in the Tulare County Workforce Investment Board Employment Connection for the promotion of workforce resources for our residents and for the providing of services to businesses.
- Continued the presentation of First Friday Coffee monthly events providing the opportunity for local business/organization highlighting, legislative updates, and the presentation of community activities and other items of interest to the business public.
- Introduced a new and enhanced website to more effectively maintain our website presence through which we receive daily requests for information about the community from individuals and businesses. Requests are received from throughout the United States and many foreign countries as well.
- Supported the efforts of many community organizations by serving as an information center for local social, cultural, business and miscellaneous events.

- Celebrated new and expanded businesses by hosting local ground breaking ceremonies and ribbon cutting events in the community.

- Coordinated the "Business Partner for a Day" project whereby local educators and administrators were placed into business sites. This project strengthens the relationship between business and education in our community; creates a greater awareness of the educational process in Porterville; and, increases the knowledge of our educators as to the training and education necessary to secure employment in our local workforce. The insights gained by both educators and business leaders can be invaluable as schools work to meet the challenges of preparing the future workforce.

- Maintained an active Government Affairs presence with the goal of advocating on behalf of business in our community. Representatives participated in the California Business Legislative Summit and also provided testimony before hearings in order to advocate for positive business legislation for our local businesses. The Chamber continued its membership with the U.S. Chamber of Commerce and the CalChamber to advocate for business.

- Initiated the continued development of civic leaders through the re-structuring of the Leadership Porterville program, which is designed to educate and train emerging community leaders.

- Co-sponsored, with the Tulare County Office of Education and Porterville Unified School District, Porterville's sixth COOL Night South Middle School College & Career Expo. This exciting program provides a local venue for middle school students and their parents to learn about career/vocation options, colleges and financial support, and local high schools and their campus activities. The goal is to provide students with education about and motivation to attend high school as the first step toward workforce preparedness, while also introducing them to careers and college.

- Participated as the employment/business sector stakeholder representative on committees of Porterville Unified School District for the development of the Pathways Education Initiative and formation of various academy programs.

- Presented the Business Showcase & Taste of Porterville Expo to promote business to business marketing in Porterville.

- Coordinated the annual Children's Christmas Parade in cooperation with the Rotary Club of Porterville, and the City of Porterville.

- Continued financial sponsorship and promotion of the Anti-Auto Theft Reward Program and the Anti-Graffiti Reward Program.

- As a good steward of our community, the Chamber promoted and participated in the Fill the Trolley Food Drives, the Fill the School Bus school supply drive, and the local Toys for Tots Campaign.

Chamber of Commerce of Porterville
Revenues & Expenses
November 2008 through October 2009

	Nov '08 - Oct 09	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Total Advertising	7,900.00	13,100.00	-5,200.00	60.31%
Air Show	1,726.47	1,500.00	226.47	115.1%
Total Ambassadors Income	1,818.65	1,700.00	118.65	106.98%
Total Auction Income	46,248.94	45,000.00	1,248.94	102.78%
Total Awards Banquet	6,024.18	12,000.00	-5,975.82	50.2%
Total Business Showcase Income	8,219.00	8,500.00	-281.00	96.69%
Business & Education	3,500.00	6,500.00	-3,000.00	53.85%
Business Travel Missions	7,200.00	7,500.00	-300.00	96.0%
Total Christmas Parade	0.00	700.00	-700.00	0.0%
City of Porterville Income	35,000.00	35,000.00	0.00	100.0%
Conference Room Rental	50.00	500.00	-450.00	10.0%
Total Contributions-Building Fund	400.00	1,000.00	-600.00	40.0%
Total Employers Seminars/Partnership	5,042.48	2,500.00	2,542.48	201.7%
Total Fireworks Booth	30,448.41			
Interest Income	101.58	1,500.00	-1,398.42	6.77%
Total Iris Festival	30,579.01	27,700.00	2,879.01	110.39%
Leadership Porterville	840.00	1,125.00	-285.00	74.67%
Total Membership Dues	104,958.00	115,000.00	-10,042.00	91.27%
Total Membership Event	40,568.21	40,600.00	-31.79	99.92%
Total Music on Main*	5.00			
Misc. Income	2,146.75	1,000.00	1,146.75	214.68%
Total Product Sales	2,421.73	3,250.00	-828.27	74.52%
Total Reimbursed Expense	739.26	1,000.00	-260.74	73.93%
Total Rental Income	26,642.83	27,650.00	-1,007.17	96.36%
Retreat Inc	690.00	750.00	-60.00	92.0%
Total Sierra Business Conference	0.00	17,000.00	-17,000.00	0.0%
Total Income	363,270.50	372,075.00	-8,804.50	97.63%

Chamber of Commerce of Porterville
Revenues & Expenses
November 2008 through October 2009

Total Expense

Net Income

<u>Nov '08 - Oct 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
360,942.59	351,125.00	9,817.59	102.8%
<u>2,327.91</u>	<u>20,950.00</u>	<u>-18,622.09</u>	<u>11.11%</u>

Chamber of Commerce of Porterville
Revenues & Expenses
November 2008 through October 2009

Expense	Nov '08 - Oct 09	Budget	\$ Over Budget	% of Budget
Total Advertising Exp	8,050.74	6,750.00	1,300.74	119.27%
Total Ambassador Expenses	559.20	1,000.00	-440.80	55.92%
Total Auction Expenses	10,259.12	12,250.00	-1,990.88	83.75%
Total Awards Banquet Expenses	9,027.69	8,500.00	527.69	106.21%
Total Bad Debts	21,099.90	1,000.00	20,099.90	2,109.99%
Total Bank & Other Finance Charges	3,362.93	1,500.00	1,862.93	224.2%
Branding Initiative	32.87			
Total Building Expenses	35,424.04	37,550.00	-2,125.96	94.34%
Business & Education Expenses	190.41	750.00	-559.59	25.39%
Business Sustainability	143.33			
Total Business Showcase	1,235.81	1,000.00	235.81	123.58%
Business Trade Mission	0.00	500.00	-500.00	0.0%
Total Christmas Parade Exp	-90.30	325.00	-415.30	-27.79%
Computer, Programming, Training	250.00	3,000.00	-2,750.00	8.33%
Total Continuing Ed & Conferences	4,610.69	6,500.00	-1,889.31	70.93%
Dues	3,023.94	3,300.00	-276.06	91.64%
Employee-Recognition	768.26	700.00	68.26	109.75%
Employee Benefits	3,205.68	300.00	2,905.68	1,068.56%
Equipment-Maintenance/Rentals	4,123.86	5,000.00	-876.14	82.48%
Total Fireworks Expense	19,611.89			
Total Fly-in & Air Show	106.66			
Insurance - Directors	1,270.00	1,300.00	-30.00	97.69%
Insurance - Fire & Liability	4,560.08	5,000.00	-439.92	91.2%
Insurance - Worker's Comp	1,233.18	2,000.00	-766.82	61.66%
Total Iris Festival Expenses	8,484.29	8,250.00	234.29	102.84%
Leadership Porterville Exp	0.00	100.00	-100.00	0.0%
Total Meetings	2,976.74	3,600.00	-623.26	82.69%
Member Goodwill	227.66	500.00	-272.34	45.53%
Total Membership	20,022.25	21,400.00	-1,377.75	93.56%
Mural Project	0.00	1,000.00	-1,000.00	0.0%
Total Music on Main	1,700.00	2,200.00	-500.00	77.27%
Misc. Expense	137.25			
Total Outside Services	18,266.32	15,350.00	2,916.32	119.01%
Payroll Taxes	9,336.56	12,000.00	-2,663.44	77.81%
Photography/Film/Developer	69.93	200.00	-130.07	34.97%
Porterville Fair Booth	1,102.49	1,000.00	102.49	110.25%
Total Postage Expense	8,645.25	7,800.00	845.25	110.84%
Total Printing	4,140.64	8,200.00	-4,059.36	50.5%
Total Product Purchases	1,912.74	2,250.00	-337.26	85.01%
Rent/Temp Storage	1,028.00	750.00	278.00	137.07%
Total Retreat	252.74	2,500.00	-2,247.26	10.11%
Total Salaries & Wages	115,458.27	121,900.00	-6,441.73	94.72%
Services & Repairs	40.00	500.00	-460.00	8.0%
Total Sierra Business Conference Expe	0.00	6,650.00	-6,650.00	0.0%
Subscriptions	345.97	750.00	-404.03	46.13%
Total Supplies	8,536.36	7,800.00	736.36	109.44%
Taxes - Property	7,546.26	7,500.00	46.26	100.62%
Total Telephone	4,790.95	5,300.00	-509.05	90.4%
Total Travel	3,831.55	4,100.00	-268.45	93.45%
Total Utilities	8,108.52	9,900.00	-1,791.48	81.9%
Volunteer - Recognition	1,812.13	1,100.00	712.13	164.74%
Walk of Fame expenses	107.74	300.00	-192.26	35.91%

COUNCIL AGENDA: NOVEMBER 16, 2010

SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE AND ROTARY CLUB OF
PORTERVILLE ANNUAL CHILDREN'S CHRISTMAS PARADE -
DECEMBER 2, 2010

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce and Rotary Club of Porterville are requesting approval to hold the annual Children's Christmas Parade along Main Street on Thursday, December 2, 2010 from 5:00 p.m. to 9:00 p.m. This application is being submitted under the Community Civic Event Ordinance No. 1326, as amended. The following closures are requested:

STREETS (5:00 p.m. - 9:00 p.m.):

Main Street from Danner Avenue to Olive Avenue;
Olive Avenue from Hockett Street to Second Street;
Morton Avenue from Hockett Street to Second Street;
Harrison Avenue from Hockett Street to Second Street;
Thurman Avenue from Hockett Street to Second Street;
Putnam Avenue from Hockett Street to Second Street;
Mill Avenue from Hockett Street to Second Street;
Cleveland Avenue from Hockett Street to Second Street
(no blocking street for fire access.)
Oak Avenue from Hockett Street to Second Street;
Garden Avenue from Main Street to Second Street;
Second Street from Olive Avenue to Oak Avenue;
School Avenue, Belleview Avenue; North Avenue and; Doris
Avenue from Main Street to Second Street and Sunnyside.

SIDEWALKS (5:00 p.m. - 9:00 p.m.):

Main Street from Danner Avenue to Olive Avenue; and
Olive Avenue from Main Street to Second Street.

PARKING SPACES (6:00 a.m. - 9:00 p.m.):

Main Street in front of Chamber of Commerce

PARKING SPACES (3:00 p.m. - 9:00 p.m.):

Main Street, north end, in front of City hall

This application has been routed according to the ordinance regulations and has been reviewed by all departments involved. The requirements are listed on the attached copy of the Application, Agreement and Exhibit 'A'.

DD MP Appropriated/Funded MP CM J Item No. 12

The closure of Main Street at 5:00 p.m. will require the early closure of the Fixed Route Transit System at 4:30 p.m., instead of the usual 7:00 p.m., on December 2, 2010. Staff is requesting that Council authorize the change in schedule for the Fixed Route system only.

Early closure of the parking spaces in front of City Hall (requested from 3:00 p.m. to 5:00 p.m. for placement of the announcer's stand) will adversely affect City Hall patrons. This conflict was resolved last year by placing the announcer's stand at the north end of City Hall along Main Street.

RECOMMENDATION: That Council:

1. Approve the Community Civic Event application from the Porterville Chamber of Commerce and Rotary Club of Porterville subject to the Restrictions and Requirements contained in the Application, Agreement, and Exhibit 'A' of the Community Civic Event Application;
2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 2, 2010;
3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.

ATTACHMENTS: Community Civic Event Application and Agreement, Exhibit 'A', Exhibit 'B', Outside Amplifier Permit, Street Map and Certificate of Liability Insurance.

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569



APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE? Event Flyer? E-mail address? Website?

Application date: October 7, 2010 Event date: December 2, 2010
Event time: 5-9 pm streets + sidewalks
6 am parking spaces in front of
3 pm parking spaces in front of Chamber of Commerce
Hotel

Name of Event: Children's Christmas Parade

Sponsoring organization: Rotary Club of Porterville Phone # 784-7502
Porterville Chamber of Commerce
City of Porterville

Address: 93 N. Main St. Porterville, CA 93257

Authorized representative: Donnette Carter Phone # 784-7502

Address: 93 N. Main St. Porterville, CA 93257

Event chairperson: _____ Phone # _____

Location of event (location map must be attached): Main St. from Danner
to Olive side streets for assembly and disbursement

Type of event: Children's Christmas Parade

Non-profit status determination: on file

City services requested (fees associated with these services will be billed separately):

Barricades (quantity): ✓ Street sweeping Yes ✓ No _____

Police protection Yes ✓ No _____ Refuse pickup Yes ✓ No _____

Other: _____

Parks facility application required: Yes _____ No ✓ Attached _____

Assembly permit required: Yes _____ No ✓ Attached _____

STAFF COMMENTS (list special requirements or conditions for event):

Appr.	Deny		
_____	_____	Bus. Lic. Spvr.	_____
_____	_____	Pub. Works Dir.	_____
_____	_____	Comm. Dev. Dir.	_____
_____	_____	Field Svcs. Mgr.	_____
_____	_____	Fire Chief	_____
_____	_____	Parks Dir.	_____
_____	_____	Police Chief	_____
_____	_____	Admin. Svcs. Dir.	_____

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted **NO LESS THAN 30 days PRIOR** to the date of the event in order to obtain City Council approval.

City Code requirements:

- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. **When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured.** The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. **This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council's approval.**

[Signature]
Authorized Representative Initials

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include **full liquor liability** in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. **Claims-made policies are not acceptable.**

[Signature]
Authorized Representative Initials

Health permit: Organization/Applicant **will obtain or ensure** that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

[Signature]
Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

[Signature]
Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Porterville Chamber of Commerce	<i>[Signature]</i>	10/12/10
(Name of Organization)	(Signature)	(Date)

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND
AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay \$1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted **NO LESS THAN ONE** week prior to the event. *will be submitted later by the Chamber*

[illegible]

3 of 4

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Children's Christmas Parade

Sponsoring organization: Rotary Club of Porterville, Porterville Chamber of Commerce, City of Porterville

Event date: Dec. 2, 2010 Hours: 5-9pm streets + sidewalks

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

6 am parking spaces in front of Chamber
30 m parking spaces in front of City Hall

Closed

Street Name	From	To	Activity
Main St.	Danner Ave	Olive Ave	Parade Route + Assembly
Olive Ave	Hockett St	Second St	Parade Route
Morton Harrison, Thumson, Cleveland Putnam, mill, oak.	Hockett St.	Second St.	Adjacent to Parade Route
Garden Ave	Main St.	Second St.	Adjacent to Parade Route
School, Belview north + Doris	Main St.	Second St + Division on east Division + Sunnyvale on west	Parade Assembly
Second St.	Olive Ave	Oak Ave	Parade Disbursement
Sidewalks	From	To	Activity
Main St	Danner Ave	Olive Ave	View Parade and Assembly Area
Olive Ave	Main St	Second St	
Parking lots and spaces	Location		Activity
Main St (7 spaces)	Chamber of Commerce 93 N. Main		Judges' Stand
Main St (5 northerly spaces)	City Hall 291 N. Main		Announcers' Stand

REQUIREMENTS FOR COMMUNITY CIVIC EVENT

PORTERVILLE CHAMBER OF COMMERCE
AND

ROTARY CLUB OF PORTERVILLE

ANNUAL CHILDREN'S CHRISTMAS PARADE

DECEMBER 2, 2010

Business License Supervisor:
S. Hartman

Vendor list required prior to event.

Public Works Director:
B. Rodriguez

City Planner:
Bill Nebeker

Field Services Manager:
B. Styles

City will provide street closures
and cleanup.

Fire Chief:
M.G. Garcia

Parks and Leisure Services Director:
M. Stowe

Keep spectators of planters and consider
portable toilets in parade route.

Police Sergeant:
R. Standridge

See list of Conditions/Requirements for
Children's Christmas Parade in Exhibit 'B'.

Administrative Services Manager:
P. Hildreth

See Exhibit 'A', page 2. Redevelopment
Agency should be named additional insured.

REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsors: Porterville Chamber of Commerce, Rotary Club of Porterville
Event: Annual Children's Christmas Parade
Event Chairman: Donnette Carter
Location: Main Street
Date of Event: December 2, 2010
Time of Event: 5:00 p.m. to 9:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce and Rotary Club of Porterville provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

- a. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.
- a. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.

CITY OF PORTERVILLE
Community Civic Event Application

ANNUAL CHILDREN'S CHRISTMAS PARADE- Dec. 2, 2010

Conditions/Requirements for Children's Christmas Parade

- City Council approval is required for any/all street closures.
- Ensure highly visible and adequate barricades/barriers are used to warn motorists of non-access to closed street and prevent vehicle access to those designated areas.
- Children's Christmas Parade Committee should meet with street vendors to coordinate rules regarding their activities, such as:
 - Staying off the parade route (street area) and avoid crossing in front of floats or groups.
 - Shall not sell silly string, snap caps or party poppers.
 - Ensure each vendor has properly obtained a City business license.
- Food vendors should be situated where they minimally block the sidewalk.
- Food vendors should provide inspection certificates from the Tulare County Health Department to members of the Children's Christmas Parade Committee, to ensure safe food products.
- Throwing candy from vehicles, floats, or any parade entry is prohibited. This results in children scampering to catch or find candy in a crowded environment, and causes others to run out into the street. This practice creates significant and unnecessary risk for parade goers. All registered parade entrants should be informed of this prohibition and efforts taken to cease this practice.

Rich Standridge, Sergeant
Police Department

CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Rotary Club of Porterville
Porterville Chamber of Commerce 93 N. Main St. 784-7502
- 2 Address where amplification equipment is to be used: Main St.
- 3 Names and addresses of all persons who will use or operate the amplification equipment: Unknown, different schools and organizations in parade
- 4 Type of event for which amplification equipment will be used: Children's Christmas Parade
- 5 Dates and hours of operation of amplification equipment: 6pm-9pm Dec 2, 2010
- 6 A general description of the sound amplifying equipment to be used: Amplifiers on floats and decorated cars

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

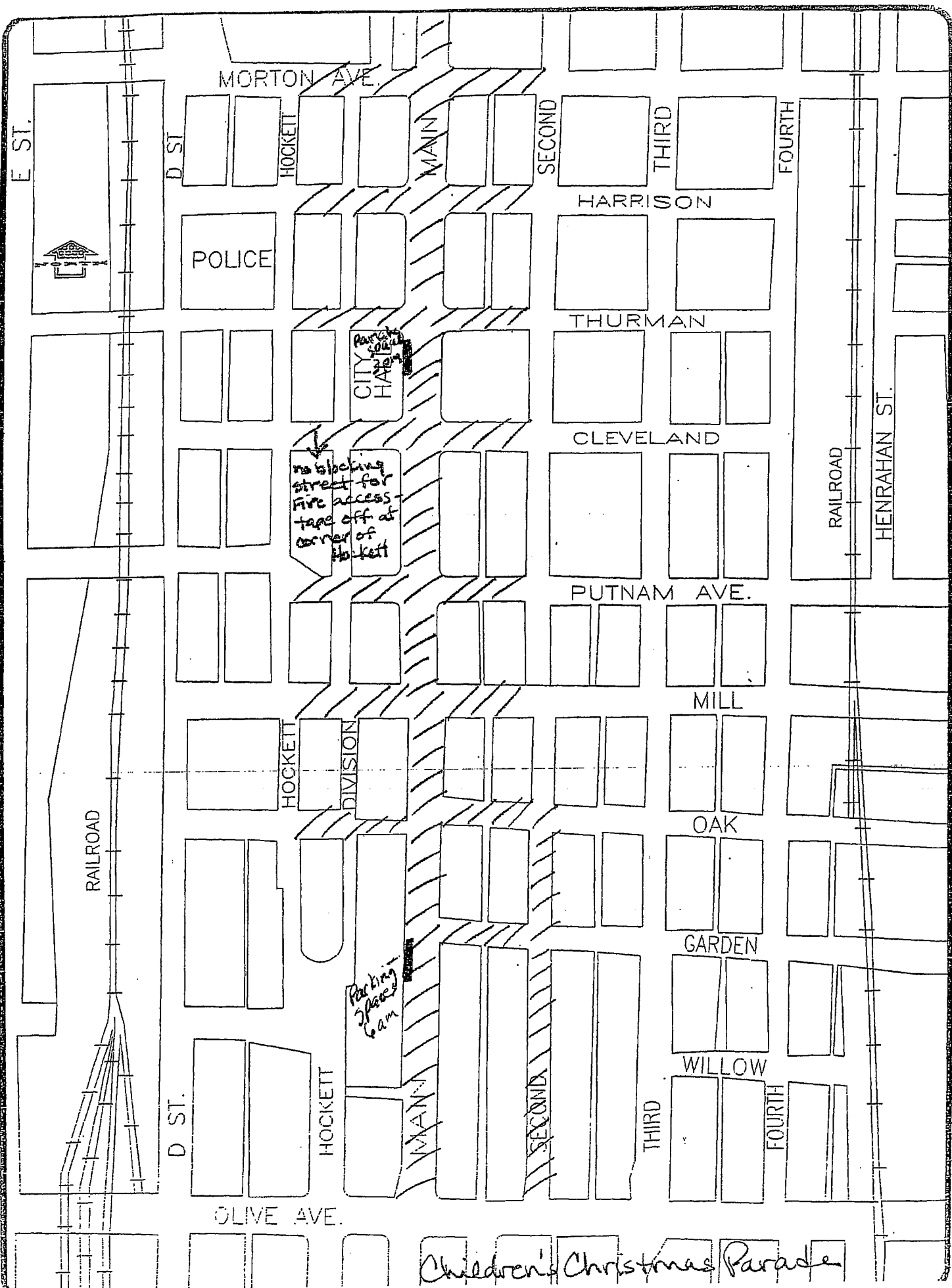
[Signature]
Signature of Applicant

10/12/10
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

[Signature]
City of Porterville, Chief of Police/Designee

10-15-10
Date



Children's Christmas Parade

Parade Assembly Area

Main Street

Sunnyside

Division

Hockett

Davis

Division

North

Bellevue

School

Morton

Second



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/12/2010

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Walter Mortensen Insurance CA License #0D44424 89 East Mill Ave. Porterville CA 93257	CONTACT NAME: Jacqueline Mendoza PHONE (A/C No. Ext): (559) 781-5200 FAX (A/C No.): (559) 781-3229 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: 00110327
INSURED Porterville Chamber of Commerce 93 N. Main St. Porterville CA 93257-3711	INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Property Casualty INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: CL10101243665 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		6607588A00410	5/28/2010	5/28/2011	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS					
	<input type="checkbox"/> NON-OWNED AUTOS					
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DEDUCTIBLE					
	RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y/N				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate issued as evidence of General Liability Insurance Coverage maintained by the Named Insured. Coverage is subject to policy terms, conditions, limitations and exclusions. City of Porterville is added as Additional Insured.

CERTIFICATE HOLDER

CANCELLATION

City of Porterville 291 N Main Street Porterville, CA 93257	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Ronald Burcham/JMENDO <i>Ronald Burcham</i>

SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE
IRIS FESTIVAL, APRIL 16, 2011

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce is requesting approval to hold its 12th Annual Iris Festival on Saturday, April 16, 2011, from 9:00 a.m. to 5:00 p.m. The following street/sidewalk/parking lot/park closures/uses are requested from 3:30 a.m. to 7:30 p.m.:

STREETS:

Main Street from Morton Avenue to Olive Avenue;
Garden Avenue from Main Street to the alley east of Main Street;
Oak Avenue from Division Street to Second Street;
Mill Avenue from Division Street to the alley east of Main Street;
Putnam Avenue from Division Street to the alley east of Main Street;
Cleveland Avenue from Division Street to the alley east of Main Street;
Thurman Avenue from Hockett Street to the alley east of Main Street; and
Harrison Avenue from Division Street to the alley east of Main Street.

SIDEWALKS:

Main Street from Olive Avenue to Cleveland Avenue;
Oak Avenue from Main Street to Second Street;
Mill Avenue from Hockett Street to Main Street; and
Putnam Avenue from Hockett Street to Main Street.

PARKING LOT:

Former J.C. Penney parking lot.

PARK:

Centennial Park on Main Street.

This request is being made under Community Civic Event Ordinance No. 1326, as amended. The application has been routed according to the ordinance regulations and reviewed by all departments involved. All requirements are listed on the attached application, agreement and exhibit 'A.' The application, agreement, exhibit 'A,' request for street closures, and a map showing the desired street closures are attached.

RECOMMENDATION: That City Council approves the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in application, agreement and exhibit 'A' of the Community Civic Event forms.

ATTACHMENT: Community civic event application and agreement, vendor list, request for street, sidewalk and parking lot closure/usage, exhibit 'A,' map, outside amplifier permit, certificates of liability insurance and exhibit 'B.'

D.D. MB

Appropriated/Funded MB C.M. [Signature]

Item No. _____

SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE
IRIS FESTIVAL, APRIL 16, 2011

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce is requesting approval to hold its 12th Annual Iris Festival on Saturday, April 16, 2011, from 9:00 a.m. to 5:00 p.m. The following street/sidewalk/parking lot/park closures/uses are requested from 3:30 a.m. to 7:30 p.m.:

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Harrison Avenue from Division Street to the alley east of Main Street.

SIDEWALKS:

Main Street from Olive Avenue to Cleveland Avenue;
Oak Avenue from Main Street to Second Street;
Mill Avenue from Hockett Street to Main Street; and
Putnam Avenue from Hockett Street to Main Street.

PARKING LOT:

Former J.C. Penney parking lot.

PARK:

Centennial Park on Main Street.

This request is being made under Community Civic Event Ordinance No. 1326, as amended. The application has been routed according to the ordinance regulations and reviewed by all departments involved. All requirements are listed on the attached application, agreement and exhibit 'A.' The application, agreement, exhibit 'A,' request for street closures, and a map showing the desired street closures are attached.

RECOMMENDATION: That City Council approves the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in application, agreement and exhibit 'A' of the Community Civic Event forms.

ATTACHMENT: Community civic event application and agreement, vendor list, request for street, sidewalk and parking lot closure/usage, exhibit 'A,' map, outside amplifier permit, certificates of liability insurance and exhibit 'B.'

D.D. MB

Appropriated/Funded MB C.M. [Signature]

Item No. 17

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569



APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE? Event Flyer? E-mail address? Website?
Application date: 2/15/11 Event date: 4/16/2011
Event time: 9 a.m. - 5 p.m.

Name of Event: Iris Festival

Sponsoring organization: Porterville Chamber Phone # 784-7502
Address: 93 North Main Street
Authorized representative: Donnette Silva Carter Phone # 784-7502
Address: 93 North Main Street
Event chairperson: Augie Gonzalez Phone # 920-5765

Location of event (location map must be attached): Main Street, Olive to Morton, Division to East Alley, Thurman - Hockett to East Alley

Type of event: Festival, food + Craft Booths, Stage Entertainment,

Kids Amusements, Non profit Info. Booths, Chili Cook-off, carshow, Porterville Celebrates Reading
Non-profit status determination: 501 c 6

City services requested (fees associated with these services will be billed separately):
Barricades (quantity): 60 Street sweeping Yes No X
Police protection Yes No X Refuse pickup Yes X No
Other:

Parks facility application required: Yes X No Attached
Assembly permit required: Yes No Attached

Centennial Park

STAFF COMMENTS (list special requirements or conditions for event):

Appr. Deny

_____	_____	Bus. Lic. Spvr.	_____
_____	_____	Pub. Works Dir	_____
_____	_____	Comm. Dev. Dir.	_____
_____	_____	Field Svcs. Mgr.	_____
_____	_____	Fire Chief	_____
_____	_____	Parks Dir.	_____
_____	_____	Police Chief	_____
_____	_____	Admin. Svcs. Dir.	_____

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted **NO LESS THAN 30 days PRIOR** to the date of the event in order to obtain City Council approval.

City Code requirements:

- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. **When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured.** The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. **This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council's approval.**

[Signature]
Authorized Representative Initials

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include **full liquor liability** in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant to the permit. **Claims-made policies are not acceptable.**

[Signature]
Authorized Representative Initials

Health permit: Organization/Applicant **will obtain or ensure** that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

[Signature]
Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

[Signature]
Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Porterville Chamber	<i>[Signature]</i>	2/15/11
(Name of Organization)	(Signature)	(Date)

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND
AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay \$1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted **NO LESS THAN ONE** week prior to the event.

[illegible]

3 of 4

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Iris Festival

Sponsoring organization: Porterville Chamber

Event date: 4/16/2011 Hours: 9 a.m. - 5 p.m.

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

* Street Closures
3:30 a.m. - 7:30 p.m.

Closed

<u>Street Name</u>	<u>From</u>	<u>To</u>	<u>Activity</u>
Main Street	Olive	Morton	Booths, Kids
Garden	Main	East Alley	Area, Stage
Oak	Division	Second	Entertainment
Mill	Division	East Alley	Pedestrian Traffic
Putnam	Division	East Alley	Car Show
Cleveland Thurman	Division Hockett	East Alley East Alley	Chili Cook-Off
Harrison	Division	East Alley	Porterville Celebrates
<u>Sidewalks</u>	<u>From</u>	<u>To</u>	<u>Activity</u>
Main	Olive	Cleveland	Sidewalk Reading
Oak	Main	Second	Sales
Mill	Hockett	Main	
Putnam	Hockett	Main	
<u>Parking lots and spaces</u>	<u>Location</u>		<u>Activity</u>
Parking Lot	Between Allen's + Previous JCPenney Site		Booths + Cars Shuttle Stop

REQUIREMENTS FOR COMMUNITY CIVIC EVENT

PORTERVILLE CHAMBER OF COMMERCE

IRIS FESTIVAL

APRIL 16, 2011

Business License Supervisor:
S. Hartman

Business License Department requires vendor list
prior to event.

Public Works Director:
B. Rodriguez

Community Development Director:
B. Dunlap

Additional Insured needs to include Porterville
Redevelopment Agency.

Field Services Manager:
B. Styles

barricades may be picked up at and returned
to 555 N. Prospect.

Fire Chief:
M. G. Garcia

Parks and Leisure Services Director:
M. Stowe

Police Captain:
S. Rodriguez

Please see EXHIBIT 'B.'

Administrative Services Manager:
P. Hildreth

Please see EXHIBIT 'A,' page 2.

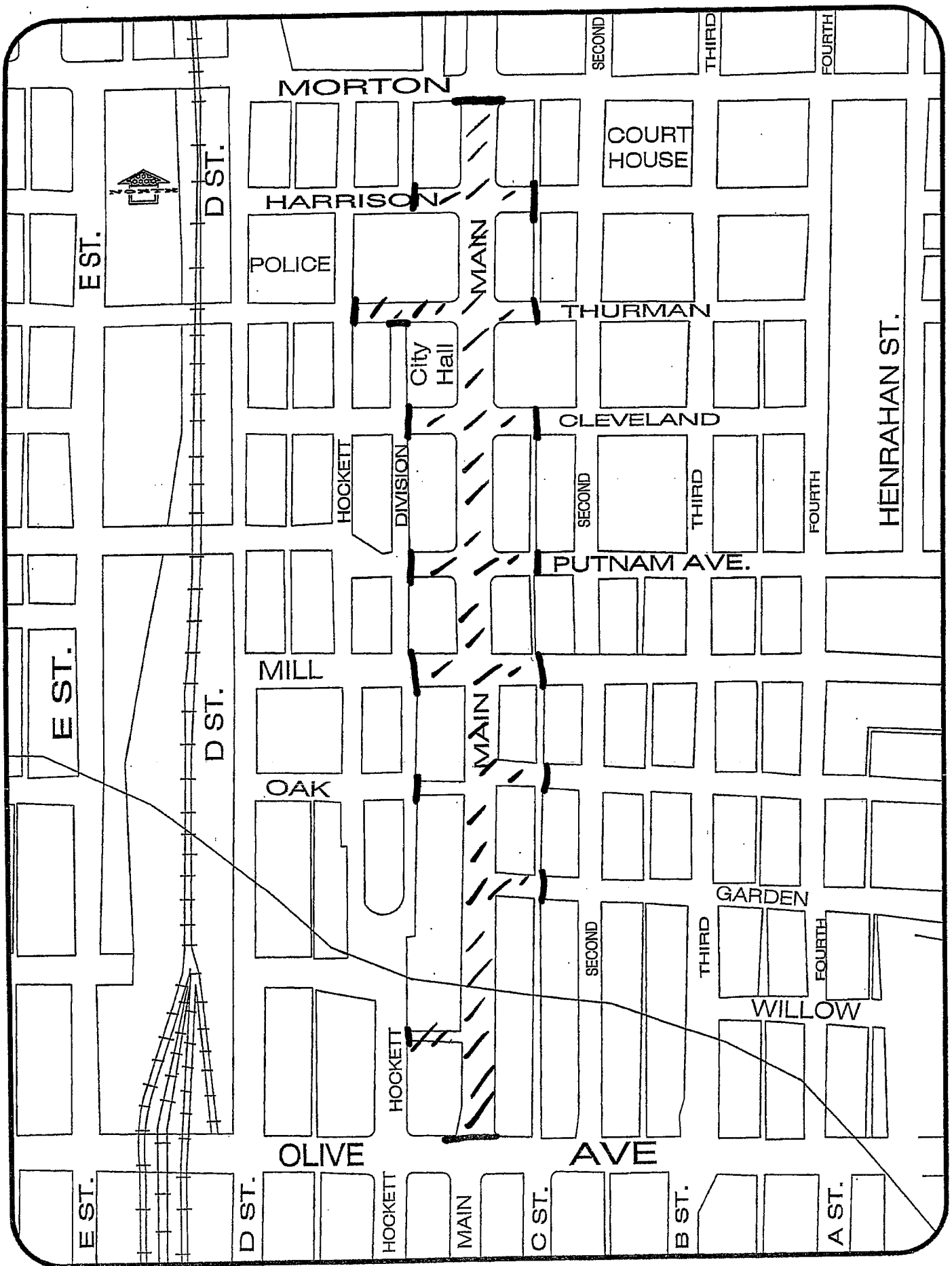
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor: Porterville Chamber of Commerce
Event: Iris Festival
Event Chairman: Augie Gonzalez
Location: Main Street
Date of Event: April 16, 2011
Time of Event: 9:00 a.m. to 5:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville and The Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

- A. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.
- B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.



CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Porterville Chamber
93 North Main Street, Suite A.
- 2 Address where amplification equipment is to be used: Main Street
- 3 Names and addresses of all persons who will use or operate the amplification equipment: Pete McCracken,
Julie Ream, Monte Reyes
- 4 Type of event for which amplification equipment will be used: Iris Festival
- 5 Dates and hours of operation of amplification equipment: 4/16/2011 9 a.m. - 5 p.m.
- 6 A general description of the sound amplifying equipment to be used: 300 watts

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section.

(Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

[Signature]
Signature of Applicant

2/15/11
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Silver Rodriguez / CAPTAIN
City of Porterville, Chief of Police/Designee

FEB. 28, 2011
Date

ACORDTM CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
02/17/2011PRODUCER
Walter Mortensen Insurance
P.O. Box 1960
Porterville, CA 93258
559-781-5200

Daren Griswold

INSURED
Porterville Chamber of Commerce,
93 N Main St
Porterville, CA 93257THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION
ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE
HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR
ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A: Western Heritage Insurance Company

37150

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING
ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR
MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH
POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<input checked="" type="checkbox"/>	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input checked="" type="checkbox"/> LOC	SCP0572605 Certificate #: NAEP040641 Host Liquor Liability	4/16/2011	4/17/2011	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Included
		AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU- TORY LIMITS OTH- ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				

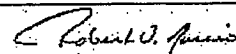
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Additional Insured: City of Porterville

CERTIFICATE HOLDER

City of Porterville
Main Street
Porterville, CA 93257

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION
DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN
NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL
IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR
REPRESENTATIVES.AUTHORIZED REPRESENTATIVE
Robert V. Nuccio

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

ISO | Commercial General Liability Forms | 01/01/96

POLICY NUMBER: Refer to SCP0572605
Certificate of Insurance

Certificate Number: NAEP040641

**COMMERCIAL
GENERAL LIABILITY
CG 20 11 01 96**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You):

City of Porterville

2. Name of Person or Organization (Additional Insured):

City of Porterville

Additional Insured:

3. Additional Premium:

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

ACORD™ CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
02/17/2011PRODUCER
Walter Mortensen Insurance
P.O. Box 1960
Porterville, CA 93258
559-781-5200

Daren Griswold

INSURED
Porterville Chamber of Commerce,
93 N Main St

Porterville, CA 93257

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ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE
HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR
ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

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NAIC #

INSURER A: Western Heritage Insurance Company

37150

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MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH
POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<input checked="" type="checkbox"/>	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input checked="" type="checkbox"/> LOC	SCP0572605 Certificate #:NAEP040641 Host Liquor Liability	4/16/2011	4/17/2011	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Included
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU- TORY LIMITS <input type="checkbox"/> OTH- ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				

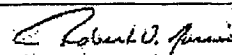
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Additional Insured: Porterville Redevelopment Agency

CERTIFICATE HOLDER

Porterville Redevelopment Agency
291 N Main Street
Porterville, CA 93257

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION
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NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL
IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR
REPRESENTATIVES.AUTHORIZED REPRESENTATIVE
Robert V. Nuccio

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You):

City of Porterville

2. Name of Person or Organization (Additional Insured):

Porterville Redevelopment Agency

Additional Insured:

3. Additional Premium:

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

CITY OF PORTERVILLE
Community Civic Event Application

PORTERVILLE IRIS FESTIVAL – April 16, 2011

Proposed Conditions/Requirements for Porterville Iris Festival – Downtown Porterville

- City Council approval is required for all street closures.
- On all streets approved for closure, ensure adequate barricades/barriers are used to warn motorists of non-access and prevent vehicle access to those designated areas.
- Food vendors should provide inspection certificates from the Tulare County Health Department to members of the organizing committee, to ensure food product safety.
- Consumption of alcohol by participants, attendees, organizers at the event is strictly prohibited.
- At conclusion of event, event organizers shall ensure streets are promptly cleared of any vehicles, equipment, booths or anything that could present a hazard to pedestrians or vehicles traveling through this area.

Silver Rodriguez, Captain
Police Department
February 28, 2011

SR

EXHIBIT 'B'

SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE SESQUICENTENNIAL
COMMITTEE AND FRATERNAL ORDER OF EAGLES, #1351
PORTERVILLE'S PIONEER DAYS CELEBRATION

SOURCE: Finance Department

COMMENT: ~~The Porterville Chamber of Commerce Sesquicentennial Committee~~ and the Fraternal Order of Eagles, #1351 is requesting approval to hold a community event, Pioneer Days Celebration, at Centennial Plaza on Saturday, June 25, 2011, from 4:00 p.m. to 10:00 p.m. This event is a kick off to several other events in celebration of Porterville's Sesquicentennial and will include live music, information, craft and food booths, a beer garden, hay-wagon rides, and demonstrations. Street closures requested are noted below. This application is submitted in accordance with the Community Civic Events Ordinance No. 1326, as amended.

STREET CLOSURES:

Main Street, from Thurman Avenue to Cleveland Avenue;
Division Street, from Thurman Avenue to Cleveland Avenue;
Cleveland Avenue, from Second Street to Division Street;
Thurman Avenue, from Second Street to Division Street.

The application has been routed according to the ordinance regulations and reviewed by all the departments involved. All requirements are listed on the attached copy of the Application, Agreement and Exhibit 'A.'

RECOMMENDATION: That the Council approve the Community Civic Event Application and Agreement from the Porterville Chamber of Commerce Sesquicentennial Committee and the Fraternal Order of Eagles, #1351, subject to the Restrictions and Requirements contained in the Application, Agreement and Exhibit 'A' of the Community Civic Event Application.

ATTACHMENT: Community Civic Event Application and Agreement, Exhibit 'A,' Outside Amplifier Permit, Map, Certificates of Liability Insurance and Exhibit 'B.'

D.D. MB Appropriated/Funded MB C.M. J Item No. 7

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569



APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE? • Event Flyer? YES E-mail address? NO Website? city of porterville "Events"
Application date: 5/15/2011 Event date: June 25, 2011
Event time: 4-10 pm
Name of Event: Porterville's Pioneer Days Celebration

Sponsoring organization: Fraternal Order of Eagles #1351 Phone # 559 784-6123
Address: 97 E. Henderson Porterville CA 93257
Authorized representative: Wayne Johnson Phone # 788-9480 or 784-1676
Address: 408 Ruma Rancho Porterville CA 93257
Event chairperson: John McWilliams Phone # 559-310-7270
Co Chair Monte Reyes 559-920-2464
Location of event (location map must be attached): _____

Type of event: Community Celebration, live music, information booth, hay-wagon rides, food-sales vendors, Beer Garden, demonstrations
Non-profit status determination: Tax ID 39-0920-675 501(c)

City services requested (fees associated with these services will be billed separately):

Barricades (quantity): 6 intersections Street sweeping Yes (X) No X

Police protection Yes (X) No X Refuse pickup Yes X No _____

Other: providing 2 Porta Potties, hand washing station.

Security provided by Tule River Tribe

Parks facility application required: Yes ✓ No _____ Attached _____

Assembly permit required: Yes _____ No ✓ Attached _____

STAFF COMMENTS (list special requirements or conditions for event):

Appr. _____ Deny _____

_____	_____	Bus. Lic. Spvr.	_____
_____	_____	Pub. Works Dir	_____
_____	_____	Comm. Dev. Dir.	_____
_____	_____	Field Svcs. Mgr.	_____
_____	_____	Fire Chief	_____
_____	_____	Parks Dir.	_____
_____	_____	Police Chief	_____
_____	_____	Admin. Svcs. Dir.	_____

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted **NO LESS THAN 30 days PRIOR** to the date of the event in order to obtain City Council approval.

City Code requirements:

- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. **When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured.** The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. **This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council's approval.**

WJ Authorized Representative Initials

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include **full liquor liability** in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. **Claims-made policies are not acceptable.**

WJ Authorized Representative Initials

Health permit: Organization/Applicant **will obtain or ensure** that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

WJ Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

WJ Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Fraternel Order of Eagles #1351	Wayne Johnson	5/15/2011
(Name of Organization)	(Signature)	(Date)

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND
AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY

Location: Centennial Plaza Park 296 N. Main St Event date: June 25, 2011 Event time: 4-10 pm

[illegible]

3 of 4

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Porterville's Pioneer Days Celebration

Sponsoring organization: Fraternal Order of Eagles #1351

Event date: June 25th Hours: 4-10 P.M.

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

Closed

Street Name	From	To	Activity
Thurman	Second St.	Division	Vendors, Hay/Wagon Rides
Cleveland	Second St.	Division	Vendors, Hay/Wagon Rides
Division	Cleveland	Thurman	Fire Fighter exhibition, Rides
Main	Thurman	Cleveland	Vendors, Hay/Wagon Rides
Sidewalks	From	To	Activity
No sidewalks closed			
Parking lots and spaces	Location		Activity
only street parking should be effected (within perimeter)			

REQUIREMENTS FOR COMMUNITY CIVIC EVENT
PORTERVILLE CHAMBER OF COMMERCE SESQUICENTENNIAL
FRATERNAL ORDER OF EAGLES, #1351

PORTERVILLE'S PIONEER DAYS CELEBRATION
JUNE 25, 2011

Business License Supervisor:
S. Hartman

Business License requires full vendor
list prior to event.

Public Works Director:
B. Rodriguez

No comments.

Community Development Director:
B. Dunlap

Field Services Manager:
B. Styles

Chief of Fire Operations:
M. G. Garcia

Keep area in front of the fire station
clear and unobstructed.

Parks and Leisure Services Director:
M. Stowe

Please keep the public out of the
planters.

Police Captain:
S. Rodriguez

Please see attached Exhibit 'B.'

Administrative Services Manager:
P. Hildreth

See attached Exhibit 'A', page 2

REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor: Porterville Chamber of Commerce Sesquicentennial Committee
Fraternal Order of Eagles, #1351
Event: Porterville's Pioneer Days Celebration
Event Chairman: John McWilliams
Location: Centennial Plaza
Date of Event: June 25, 2011
Time of Event: 4:00 p.m. to 10:00 pm

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce Sesquicentennial Committee and the Fraternal Order of Eagles, #1351, provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville and Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

- A. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.
- A. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A:VII, and the insurance company must be an 'admitted' insurer in the State of California.

CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Monte Reyes 44 S. Park Porterville CA 93257
- 2 Address where amplification equipment is to be used: Centennial Park 291 N. Main St. Porterville, CA 93257
- 3 Names and addresses of all persons who will use or operate the amplification equipment: Monte Reyes - 44 S. PARK ST. PORTERVILLE, CA 93257
- 4 Type of event for which amplification equipment will be used: Porterville's Pioneer Days Celebration, music
guest speakers, general announcements, family entertainment
- 5 Dates and hours of operation of amplification equipment: June 25th 2011 3pm sound check
EVENT 4pm - 10pm
- 6 A general description of the sound amplifying equipment to be used: TWO POWERED SPEAKERS (150 watts each)
3 or fewer microphones, small to medium sized instrument amplifiers.

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort,

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415(2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

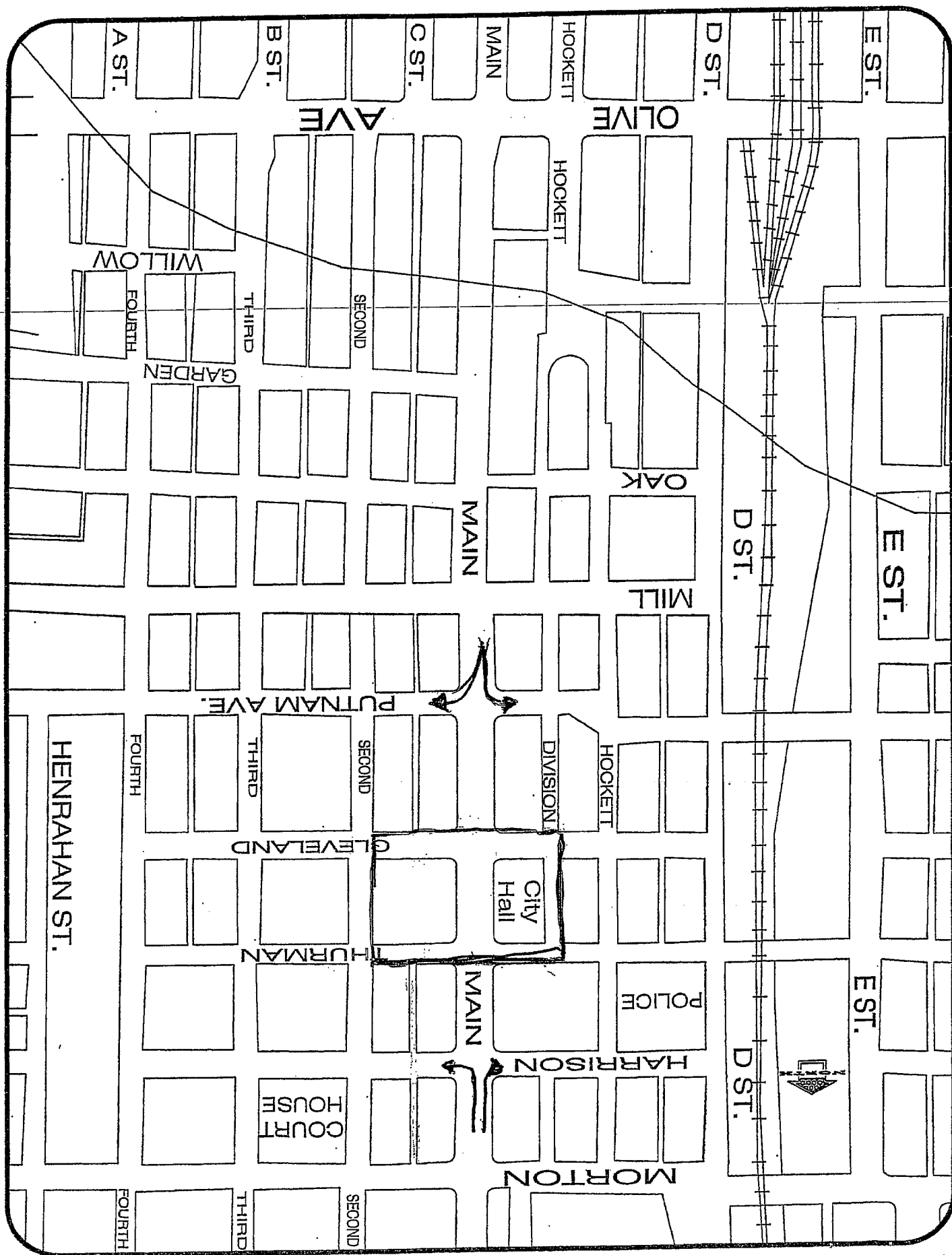
Monte Reyes
Signature of Applicant

5/17/11
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Silvia Rodriguez / CAPTAIN
City of Porterville, Chief of Police Designee

MAY 17, 2011
Date





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/25/2011

PRODUCER Stratus Insurance Services, Inc. 947 South 500 East American Fork, UT 84003 www.TheEventHelper.com		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED Porterville Chamber of Commerce Sesquicentennial Committee 93 N Main Street Porterville, CA 93257		INSURERS AFFORDING COVERAGE	NAIC #
		INSURER A: Colony Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADULT LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	Y	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	OS800000A-2-500418	10/01/2010 See specific dates of coverage below.	10/01/2012	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN AUTO ONLY: EA ACC	\$
						AGG	\$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
							\$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$
A		OTHER Host Liquor Liability	OS800000A-2-500418	10/01/2010	10/01/2012	Included in occurrence limit above	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04 for the following dates: 06/25/11, 08/05/11, 10/22/11, 11/05/11.

RE: Wagon & Hay Rides per scheduled event dates above.

CERTIFICATE HOLDER

City of Porterville
Redevelopment Agency
291 N Main Street
Porterville, CA 93257

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Bret Christopherson

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

City of Porterville
Redevelopment Agency
291 N Main Street
Porterville, CA 93257

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/26/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Armstrong Fairway Insurance Center 17072 Silca Dr #103 Victorville, CA 92395 License #: OC46082	CONTACT NAME: Cindy Lane PHONE (A/C No. Ext): (760)245-2561 E-MAIL ADDRESS: cindy@armstrong-fairway.com FAX (A/C No.): (760)245-2637
INSURED	Fraternal Order Of Eagles Portervi#1351 PO BOX 989 Porterville, CA 93257	INSURER(S) AFFORDING COVERAGE INSURER A: Mercury Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 00013482-92388

REVISION NUMBER: 2

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y N	CCP0023804	12/01/2010	12/01/2011	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	AUTOMOBILE LIABILITY					ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> HIRED AUTOS
	UMBRELLA LIAB					EACH OCCURRENCE \$ AGGREGATE \$
	EXCESS LIAB					OCCUR CLAIMS-MADE
	DED RETENTIONS					WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETARY PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below
						VAC STATUS LIMITS EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

4-20-11

CERTIFICATE HOLDER

CANCELLATION

City of Porterville
 Porterville Fair
 PO Box 369
 Porterville, CA 93258

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Cindy Lane

(C/L)

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AGENCY CUSTOMER ID: 00013482

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Armstrong Fairway Insurance Center		NAMED INSURED Fraternal Order Of Eagles Porterville#1351	
POLICY NUMBER CCP0023804			
CARRIER Mercury Insurance	NAIC CODE		
		EFFECTIVE DATE: 12/01/2010	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Certificate holder is listed as additional insured as per the attached declaration page from company.

CITY OF PORTERVILLE
Community Civic Event Application

Porterville Pioneer Days Celebration – June 25, 2011

Proposed Conditions/Requirements for Pioneer Days Event

- ~~All street closures in the city require City Council approval.~~
- A Beer Garden shall be established and alcohol may only be sold and consumed within the designated beer garden. A minimum of two (2) security guards shall be assigned to control the Beer Garden while it is in operation. No persons under the age of 21 shall be allowed to enter the beer garden and no alcohol shall be allowed to leave the beer garden. The consumption of alcohol at any other event site shall be strictly prohibited.
- Event organizers shall have applied and been granted a temporary license to sell alcohol, from the CA Dept. of Alcoholic Beverage Control.
- An Outside Amplifier Permit has been approved and granted. However, event organizers shall not allow music to be played so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.
- Amplified music shall not continue after 10:00 p.m.


Silver Rodriguez, Captain 
Police Department- Services Division

EXHIBIT 'B'

COUNCIL AGENDA: July 5, 2011

SUBJECT: COUNCILMEMBER REQUESTED AGENDA ITEM – Request for the City Council to Authorize an Independent Financial Audit of the Porterville Chamber of Commerce

SOURCE: City Manager

~~COMMENT: City Council Member Shelton has requested that the City Council~~
authorize an independent financial audit of the Porterville Chamber of Commerce.

RECOMMENDATION: Councilman Shelton makes the motion that the City Council authorize an independent financial audit of the Porterville Chamber of Commerce.

ATTACHMENT: None

C/M 

Item No. 23

COUNCIL AGENDA: OCTOBER 18, 2011

SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT - PORTERVILLE
CHAMBER OF COMMERCE AND ROTARY CLUB OF PORTERVILLE -
ANNUAL CHILDREN'S CHRISTMAS PARADE - DECEMBER 1, 2011

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce and Rotary Club of Porterville are requesting approval to hold the annual Children's Christmas Parade along Main Street on Thursday, December 1, 2011 from 5:00 p.m. to 9:00 p.m. This application is being submitted under the Community Civic Event Ordinance No. 1326, as amended. The following closures are requested:

STREETS (5:00 p.m. - 9:00 p.m.):

Main Street from Danner Avenue to Olive Avenue;
Olive Avenue from Hockett Street to Second Street;
Morton Avenue from Hockett Street to Second Street;
Harrison Avenue from Hockett Street to Second Street;
Thurman Avenue from Hockett Street to Second Street;
Putnam Avenue from Hockett Street to Second Street;
Mill Avenue from Hockett Street to Second Street;
Cleveland Avenue from Hockett Street to Second Street;
(no blocking street for fire access.)
Oak Avenue from Hockett Street to Second Street;
Garden Avenue from Main Street to Second Street;
Second Street from Olive Avenue to Oak Avenue;
School Avenue, Belleview Avenue, North Avenue and Doris
Avenue from Main Street to Second Street and Sunnyside.

SIDEWALKS (5:00 p.m. - 9:00 p.m.):

Main Street from Danner Avenue to Olive Avenue and
Olive Avenue from Main Street to Second Street.

PARKING SPACES (6:00 a.m. - 9:00 p.m.):

Main Street in front of Chamber of Commerce

PARKING SPACES (3:00 p.m. - 9:00 p.m.):

Main Street, north end, in front of City hall

This application has been routed according to the ordinance regulations and has been reviewed by all departments involved. The requirements are listed on the attached copy of the Application, Agreement, Exhibit A and Exhibit B.

DD MD Appropriated/Funded 740 CM 8 Item No. 8

The closure of Main Street at 5:00 p.m. will require the early closure of the Fixed Route Transit System at 4:30 p.m., instead of the usual 7:00 p.m., on December 1, 2011. Staff is requesting that Council authorize the change in schedule for the Fixed Route system only.

Early closure of the parking spaces in front of City Hall (requested from 3:00 p.m. to 5:00 p.m. for placement of the announcer's stand) will adversely affect City Hall patrons. This conflict was resolved by placing the announcer's stand at the north end of City Hall along Main Street.

RECOMMENDATION: That Council:

1. Approve the Community Civic Event application from the Porterville Chamber of Commerce and Rotary Club of Porterville subject to the Restrictions and Requirements contained in the Application, Agreement, Exhibit A and Exhibit B of the Community Civic Event Application;
2. Authorize the temporary suspension of the Fixed Route Transit System from 4:30 p.m. to 7:00 p.m. on December 1, 2011;
3. Restrict the closure of parking spaces in front of City Hall from 3:00 p.m. to 5:00 p.m., to those at the north end of City Hall along Main Street.

ATTACHMENTS: Community Civic Event Application and Agreement, Exhibit A, Exhibit B, Outside Amplifier Permit, Street Maps and Certificate of Liability Insurance.

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257

559-782-7451 Fax: 784-4569



APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

DO YOU HAVE? Event Flyer? E-mail address? Website?

Application date: September 28, 2011 Event date: December 1, 2011
Event time: 5-9 pm street & sidewalk closure
7-9 pm parade 6 am parking in front of Chamber

Name of Event: Children's Christmas Parade
3 pm parking in front of City Hall

Sponsoring organization: Rotary Club of Porterville Phone # 784-7502
Porterville Chamber of Commerce
City of Porterville
Address: 93 N. Main St. Porterville, CA 93257

Authorized representative: Donnette Carter Phone # 784-7502
Address: 93 N. Main St. Porterville, CA 93257

Event chairperson: Frank Buckle Phone # 784-6259
Denise Marchant

Location of event (location map must be attached): Main St. from Danner
to Olive side streets for assembly and disbursement

Type of event: Children's Christmas Parade

Non-profit status determination: on file BL# 0248 / BL# 00462

City services requested (fees associated with these services will be billed separately):

Barricades (quantity): ✓ Street sweeping Yes ✓ No

Police protection Yes ✓ No Refuse pickup Yes ✓ No

Other:

Parks facility application required: Yes No ✓ Attached

Assembly permit required: Yes No ✓ Attached

STAFF COMMENTS (list special requirements or conditions for event):

Appr.	Deny		
<u> </u>	<u> </u>	Bus. Lic. Spvr.	<u> </u>
<u> </u>	<u> </u>	Pub. Works Dir.	<u> </u>
<u> </u>	<u> </u>	Comm. Dev. Dir.	<u> </u>
<u> </u>	<u> </u>	Field Svcs. Mgr.	<u> </u>
<u> </u>	<u> </u>	Fire Chief	<u> </u>
<u> </u>	<u> </u>	Parks Dir.	<u> </u>
<u> </u>	<u> </u>	Police Chief	<u> </u>
<u> </u>	<u> </u>	Admin. Svcs. Dir.	<u> </u>

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted **NO LESS THAN 30 days PRIOR** to the date of the event in order to obtain City Council approval.

City Code requirements:

- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. **When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured.** The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. **This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council's approval.**

[Signature]
Authorized Representative Initials

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include **full liquor liability** in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant to the permit. **Claims-made policies are not acceptable.**

[Signature]
Authorized Representative Initials

Health permit: Organization/Applicant **will obtain or ensure** that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

[Signature]
Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

[Signature]
Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

<i>Porterville Chamber of Commerce</i> (Name of Organization)	<i>[Signature]</i> (Signature)	<i>9/19/11</i> (Date)
--	-----------------------------------	--------------------------

Rotary Club of Porterville

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND
AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay \$1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted **NO LESS THAN ONE** week prior to the event. *will be submitted later by the Chamber*

[illegible]

3 of 4

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Children's Christmas Parade

Sponsoring organization: Rotary Club of Porterville, Porterville Chamber of Commerce, City of Porterville

Event date: Dec. 1, 2011 Hours: 5pm-9pm streets & sidewalks

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

6am parking spaces
in front of Chamber
3pm parking spaces
in front of City Hall

Closed

Street Name	From	To	Activity
Main St.	Danner Ave	Olive Ave	Parade Route & Assembly
Olive Ave.	Hockett St	Second St.	Parade Route
Morton Harrison Park, Cleveland Putnam, Mil, & Oak	Hockett St.	Second St.	Adjacent to Parade Route
Garden Ave.	Main St.	Second St	Adjacent to Parade Route
School, Bellevue North & Dicks	Main St.	Second & Division on east Division & Sunnyside on west	Parade Assembly
Second St.	Blue Ave	Oak Ave	Parade Disbursement
Sidewalks	From	To	Activity
Main St.	Danner Ave	Olive Ave	View Parade and
Blue Ave	Main St	Second St.	Assembly Area
Parking lots and spaces	Location		Activity
Main St (7 spaces)	Chamber of Commerce 93 N. Main		Judge's stand
Main St (5 northern spaces)	City Hall 291 N. Main		Announcer's stand

REQUIREMENTS FOR COMMUNITY CIVIC EVENT

PORTERVILLE CHAMBER OF COMMERCE
ROTARY CLUB OF PORTERVILLE

ANNUAL CHILDREN'S CHRISTMAS PARADE

DECEMBER 1, 2011

Business License Supervisor:
S. Hartman

Business License Division requires vendor
list prior to event.

Public Works Director:
B. Rodriguez

Community Development Director:
B. Dunlap

No comment.

Field Services Manager:
B. Styles

City sponsored parade. City staff to supply
barricades, street closure, trash/recycle cans
and clean up.

Fire Chief:
M.G. Garcia

Parks and Leisure Services Director:
M. Stowe

Keep spectators of planters; provide portable
toilets.

Police Captain:
S. Rodriguez

See list of Conditions/Requirements for
Children's Christmas Parade in Exhibit B.

Administrative Services Manager:
P. Hildreth

See Exhibit A, page 2. Redevelopment
Agency should be named additional insured.

REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsors: Porterville Chamber of Commerce, Rotary Club of Porterville
Event: Annual Children's Christmas Parade
Event Chairman: Donnette Carter
Location: Main Street
Date of Event: December 1, 2011
Time of Event: 5:00 p.m. to 9:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce and Rotary Club of Porterville provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, Porterville Redevelopment Agency, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

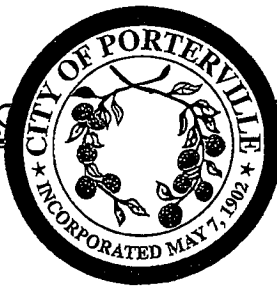
- a. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.
- a. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.

Police Department

350 North "D" Street
Porterville, CA 93257
(559) 782-7400/FAX (559) 784-1070
www.PortervillePolice.com

Chuck McMillan

Chief of Police



CITY OF PORTERVILLE Community Civic Event Application

ANNUAL CHILDREN'S CHRISTMAS PARADE- Dec. 1, 2011

Conditions/Requirements for Children's Christmas Parade

- City Council approval is required for any/all street closures.
- Ensure highly visible and adequate barricades/barriers are used to warn motorists of non-access to closed streets and prevent vehicle access to those designated areas.
- Children's Christmas Parade Committee should meet with street vendors to coordinate rules regarding their activities, such as:
 - Staying off the parade route (street area) and avoid crossing in front of floats or groups.
 - Shall not sell silly string, snap caps or party poppers.
 - Ensure each vendor has properly obtained a City business license.
- Food vendors should be situated where they minimally block the sidewalk.
- Food vendors should provide inspection certificates from the Tulare County Health Department to members of the Children's Christmas Parade Committee, to ensure safe food products.
- Throwing candy from vehicles, floats, or any parade entry is prohibited. This results in children scampering to catch or find candy in a crowded environment, and causes others to run out into the street. This practice creates significant and unnecessary risk for parade goers. All registered parade entrants should be informed of this prohibition and efforts taken to cease this practice.

Silver Rodriguez, Captain
Police Department



EXHIBIT B

*Porterville Police Department Mission Statement
The members of the Porterville Police Department are committed to the safety and security of the community while providing quality service with excellence, honesty and integrity.*

CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Rotary Club of Porterville
Porterville Chamber of Commerce 93 N. Main St 789-7502
- 2 Address where amplification equipment is to be used: Main St.
- 3 Names and addresses of all persons who will use or operate the amplification equipment: unknown, different
schools and organizations in parade
- 4 Type of event for which amplification equipment will be used: Children's Christmas Parade
- 5 Dates and hours of operation of amplification equipment: 6pm - 9pm Dec 1, 2011
- 6 A general description of the sound amplifying equipment to be used: Amplifiers on floats
and decorated cars

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort,

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2)

Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

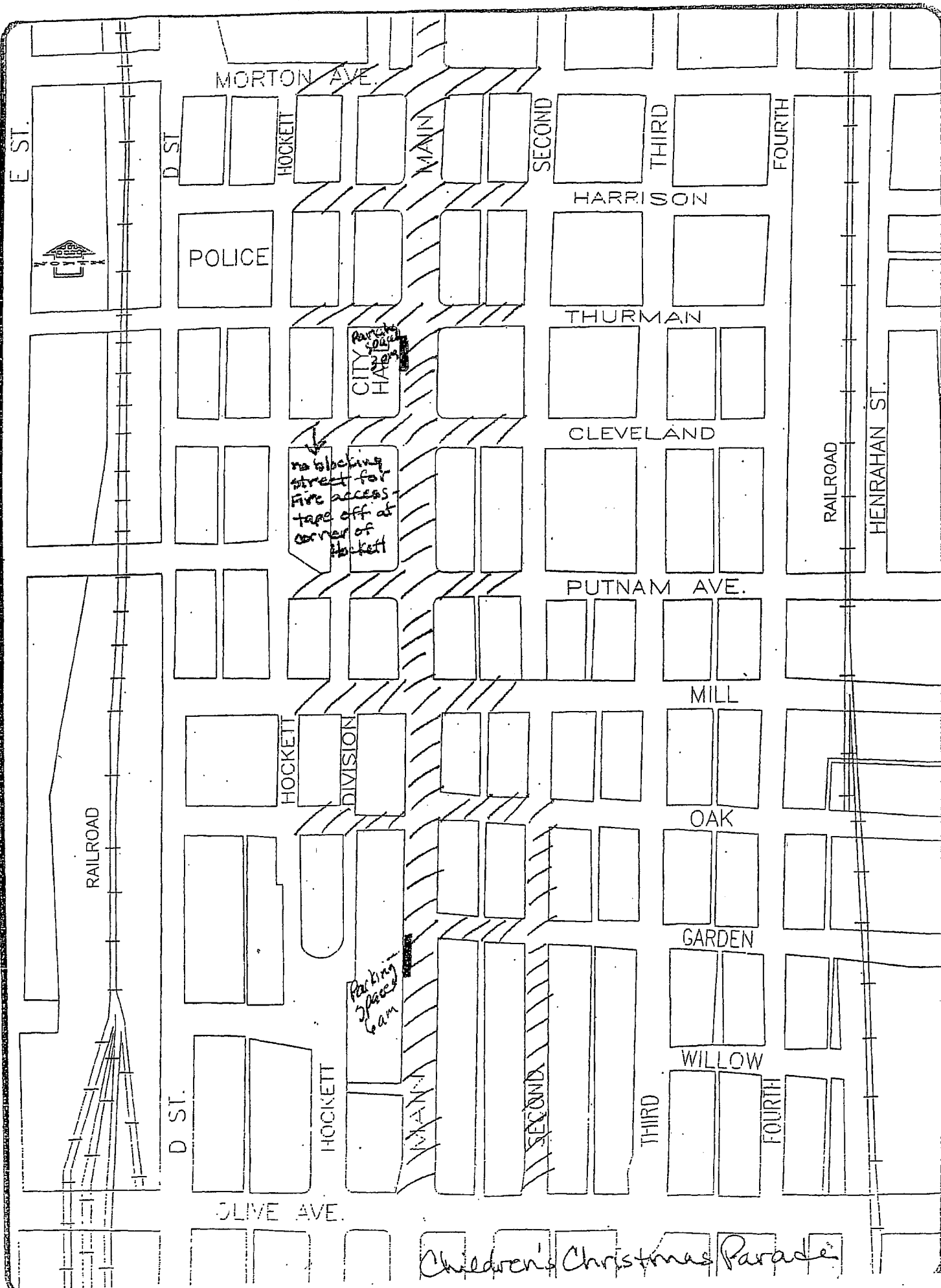
[Signature]
Signature of Applicant

9/19/11
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Silver Rodriguez / CAPTAIN
City of Porterville, Chief of Police/Designee

SEPT. 28, 2011
Date



Parade Assembly Area

Main Street

Hockett

Sunnyside

Division

Paris

North

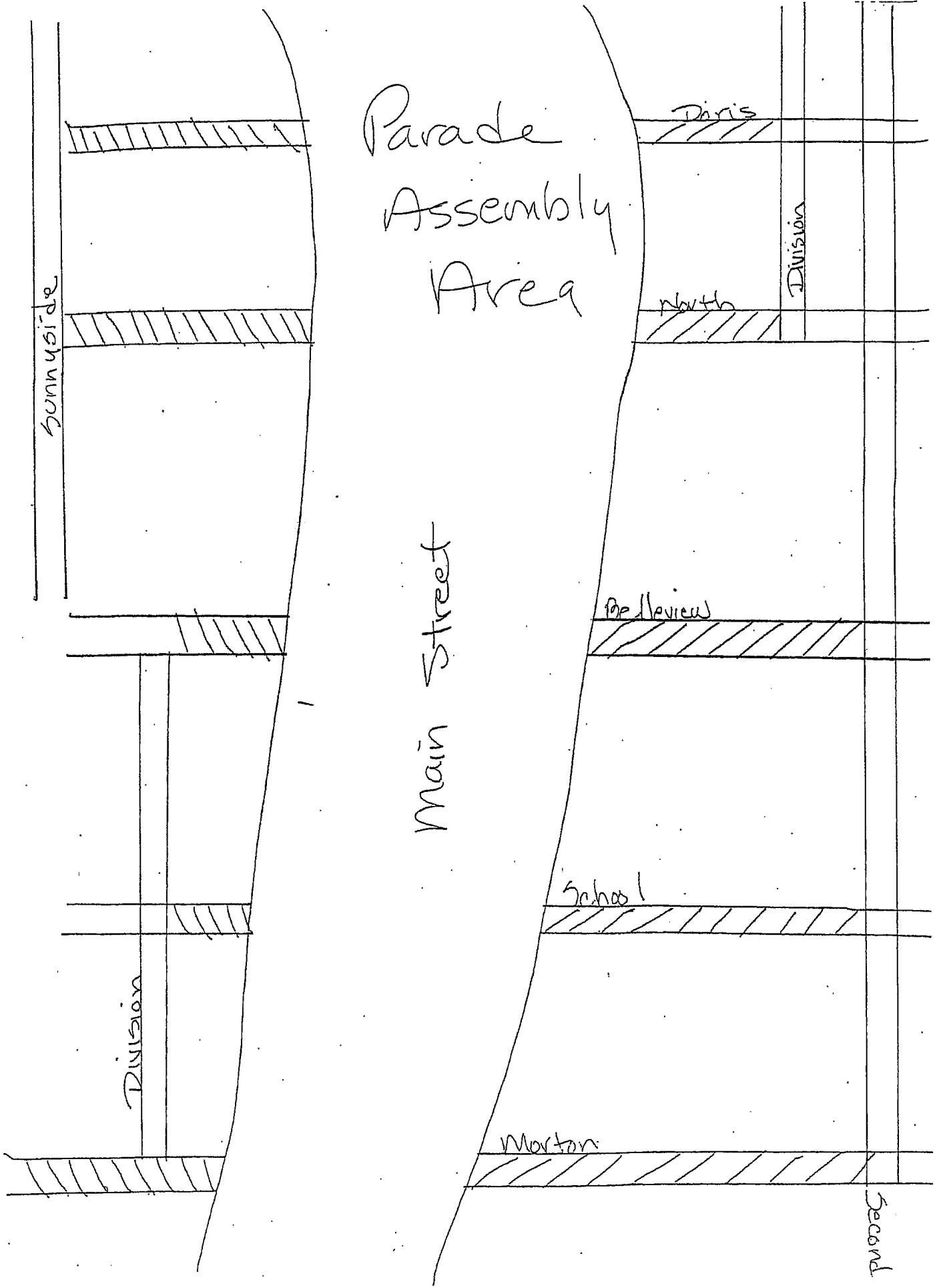
Division

Bellevue

School

Morton

Second





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/1/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC-K CHICAGO
525 W. Monroe, Suite 600
CHICAGO IL 60661
(312) 669-6900

CONTACT NAME: Lockton Companies, LLC
PHONE (A/C, No, Ext): 1-800-921-3172 FAX (A/C, No): 1-312-681-6769
E-MAIL ADDRESS: Rotary@lockton.com

INSURED All Active US Rotary Clubs & Districts
Attn: Risk Management Department
1560 Sherman Ave.
Evanston, IL 60201-3698

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: ACE American Insurance Company	22667
INSURER B: ACE Property & Casualty Insurance Co	20699
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	SUBR WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability <input type="checkbox"/> Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG	N	PMI G23861355 003	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	PMI G23861355 003	7/1/2011	7/1/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$	N	M00534092 003	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	NOT APPLICABLE			WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is included as Additional Insured where required by written contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

CANCELLATION

City of Porterville, Porterville, California

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/20/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Walter Mortensen Insurance CA License #0D44424 89 East Mill Ave. Porterville CA 93257		CONTACT NAME: Jacqueline Madrigal PHONE (A/C No. Ext): (559) 781-5200 FAX (A/C No.): (559) 781-3229 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: 00110327	
INSURED Porterville Chamber of Commerce 93 N. Main St. Porterville CA 93257-3711		INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Property Casualty INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL1161452670 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		6607588A00411	5/28/2011	5/28/2012	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	MED EXP (Any one person) \$ 5,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO					BODILY INJURY (Per person) \$
	ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$
	HIRED AUTOS					\$
	NON-OWNED AUTOS					\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DEDUCTIBLE					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate issued as evidence of General Liability Insurance Coverage maintained by the Named Insured. Coverage is subject to "all" policy terms, conditions, limitations and/or exclusions.

Regarding: Christmas Parade Event Dated 12/1/2011

CERTIFICATE HOLDER City of Porterville 291 N Main Street Porterville, CA 93257	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Ronald Burcham/JMADRI <i>Ronald Burcham</i>
--	---

SUBJECT: APPROVAL FOR COMMUNITY CIVIC EVENT - PORTERVILLE CHAMBER OF COMMERCE - IRIS FESTIVAL, APRIL 28, 2012

SOURCE: Finance Department

COMMENT: The Porterville Chamber of Commerce is requesting approval to hold its 13th Annual Iris Festival on Saturday, April 28, 2012, from 9:00 a.m. to 5:00 p.m. This year's festival will include a Chili-Cook-Off, Beer Booth and Car Show along with the usual entertainment and food and craft booths. The following street/sidewalk/parking lot/park closures/uses are requested from 3:30 a.m. to 7:30 p.m.:

STREETS:

Main Street from Morton Avenue to Olive Avenue;
Garden Avenue from Main Street to the alley east of Main Street;
Oak Avenue from Division Street to Second Street;
Mill Avenue from Division Street to the alley east of Main Street;
Putnam Avenue from Division Street to the alley east of Main Street;
Cleveland Avenue from Division Street to the alley east of Main Street;
Thurman Avenue from Hockett Street to the alley east of Main Street; and
Harrison Avenue from Division Street to the alley east of Main Street.

SIDEWALKS:

Main Street from Olive Avenue to Cleveland Avenue;
Oak Avenue from Main Street to Second Street;
Mill Avenue from Hockett Street to Main Street; and
Putnam Avenue from Hockett Street to Main Street.

PARKING LOT:

Former J.C. Penney parking lot.

PARK:

Centennial Park on Main Street.

This request is being made under Community Civic Event Ordinance No. 1326, as amended. The application has been routed according to the ordinance regulations and reviewed by all departments involved. All requirements are listed on the attached application, agreement and exhibit 'A.' The application, agreement, exhibit 'A,' request for street closures, and a map showing the desired street closures are attached.

RECOMMENDATION: That City Council approve the Community Civic Event Application and Agreement from Porterville Chamber of Commerce, subject to the Restrictions and Requirements contained in Application, Agreement, Exhibit 'A' and Exhibit 'B' of the Community Civic Event forms.

ATTACHMENT: Community Civic Event Application and Agreement, Vendor List, Request for Street Closure, Exhibit 'A,' Map, Outside Amplifier Permit, Certificates of Liability Insurance and Exhibit 'B.'

D.D. MB

Appropriated/Funded MB C.M. J

Item No. 10

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A

COMMUNITY CIVIC EVENT, OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Application date: 2/27/2012 Event date: 4/28/2012
Event time: 9am - 5pm
Name of Event: Iris Festival Street closure 3am-7:30pm

Sponsoring organization: Porterville Chamber PHONE # 784-7502

Address: 93 North Main Street, Porterville

Authorized representative: Donnette Silva Carter PHONE # 784-7502

Address: 93 North Main Street, Porterville

Event chairperson: Augie Gonzalez PHONE # 920-5765

Location of event (location map must be attached): Main Street, Olive to Morton,

Division to East Alley

Type of event: Festival, Food & Craft Booths, Stage Entertainment
Chili Cook-off, Kids Zone, Car Show, Beer Booth, Nonprofit info booths

Nonprofit status determination: 501(c)(6)

* Beer Booth operated by Porterville EIKS Lodge

City services requested (an fees associated with these services will be billed separately)

Barricades (quantity): 60 Street sweeping Yes No X
Police protection Yes No X Refuse pickup Yes X No
Other:

Parks facility application required: Yes X No Attached

Assembly permit required: Yes No Attached

Centennial Park

STAFF COMMENTS (list special requirements or conditions for event):

Approve Deny

<u> </u>	<u> </u>	Bus Lic Spvr	<u> </u>
<u> </u>	<u> </u>	Pub Works Dir	<u> </u>
<u> </u>	<u> </u>	Comm Dev Dir	<u> </u>
<u> </u>	<u> </u>	Field Svcs Mgr	<u> </u>
<u> </u>	<u> </u>	Fire Chief	<u> </u>
<u> </u>	<u> </u>	Parks Dir	<u> </u>
<u> </u>	<u> </u>	Police Chief	<u> </u>
<u> </u>	<u> </u>	Deputy City Mgr	<u> </u>

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures.

Authorization: This permit must be submitted **NO LESS THAN 30 days PRIOR** to the date of the event in order to obtain City Council approval.

City Code requirements:

- At least 48" must remain clear on sidewalks for pedestrian traffic.
- Do not block any entrance to or exit from buildings.
- Area must be accessible to emergency and safety personnel and vehicles.
- Electrical cords must be approved and installation checked by the Fire Department.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The City of Porterville shall be named as additional insured. **When the location of the event is in Downtown Porterville, the Porterville Redevelopment Agency must also be named as additional insured.** The amounts of such insurance and any additional requirements are listed in Exhibit "A." A Certificate of Liability Insurance form sample is enclosed for your convenience. **This original certificate shall be submitted to the Finance Department prior to the City of Porterville Council's approval.**

[Signature] Authorized Representative Initials

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include **full liquor liability** in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. **Claims-made policies are not acceptable.**

[Signature] Authorized Representative Initials

Health permit: Organization/Applicant **will obtain or ensure** that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

[Signature] Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

[Signature] Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit "A." The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees.

Porterville Chamber	<i>[Signature]</i>	2/27/2012
(Name of Organization)	(Signature)	(Date)

**VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND
AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY**

Sponsoring organization: Porterville Chamber

Location: Main Street Event date: 11-1-2017 Event time: 10:00am - 7:30pm
Struct closure 3am - 7:30pm
 All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay \$1 per day to the City, with the exceptions of non-profit organizations. This form should be completed at the time of application, but must be submitted **NO LESS THAN ONE** week prior to the event.

[illegible]

3 of 4

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Fris Festival

Sponsoring organization: Porterville Chamber

Event date: 4/28/2012 Hours: 9am-5pm.
street closure 3am-7:30pm.

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

Closed			
Street Name	From	To	Activity
Main Street	Olive	Morton	Booths, Kids Zone
Garden	main	East Alley	Entertainment, Car
Oak	Division	Second	Show, Chili Cook-off,
Mill	Division	East Alley	Vendor Booths, Pedestrian
Putnam	Division	East Alley	Traffic, Beer Booth
Cleveland	"	" "	
Harrison	"	" "	
Therman	"	" "	
Sidewalks	From	To	Activity
Main	Olive	Cleveland	Sidewalk
Oak	main	Second	Sales
Mill	Hockett	main	
Putnam	"	"	
Parking lots and spaces	Location		Activity
Parking lot	Between Allen's & previous JC Penny site		Booths & Car Shuttle Stop

REQUIREMENTS FOR COMMUNITY CIVIC EVENT

PORTERVILLE CHAMBER OF COMMERCE

IRIS FESTIVAL

APRIL 28, 2012

Business License Supervisor:
S. Hartman

Business License Department requires vendor list prior to event.

Public Works Director:
B. Rodriguez

Community Development Director:
B. Dunlap

No comment.

Field Services Manager:
B. Styles

Call Field Services at 782-7513 to arrange for temporary refuse bins. The event committee sets up and removes the barricades, which may be obtained at 555 N. Prospect.

Fire Chief:
M. G. Garcia

Parks and Leisure Services Director:
M. Stowe

Try to keep patrons out of planters.

Police Lieutenant:
D. Haynes

Please see Exhibit 'B.'

Administrative Services Manager:
P. Hildreth

Please see Exhibit 'A,' page 2.

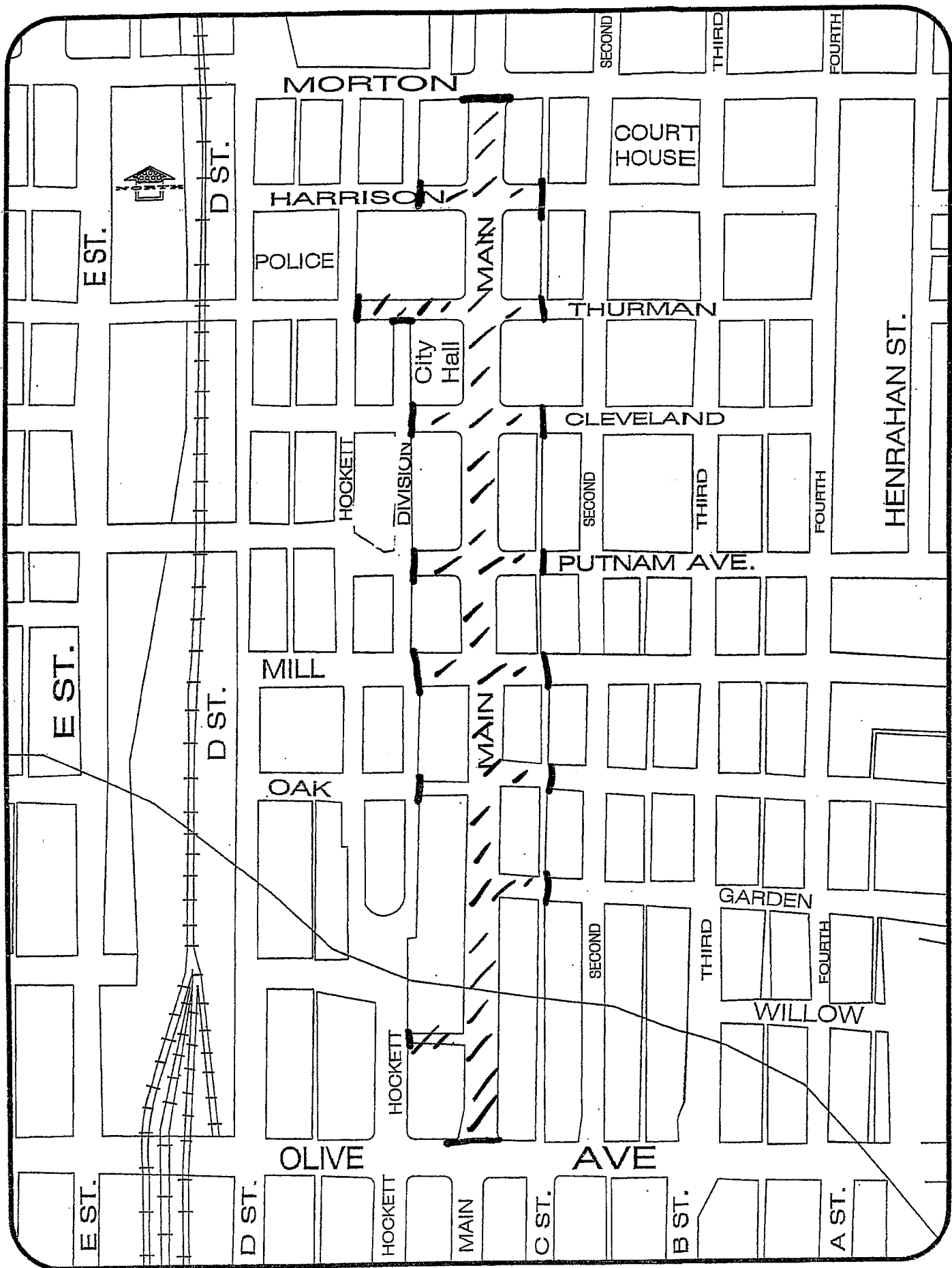
REQUIREMENTS FOR COMMUNITY CIVIC EVENT

Sponsor: Porterville Chamber of Commerce
Event: Iris Festival
Event Chairman: Augie Gonzalez
Location: Main Street
Date of Event: April 28, 2012
Time of Event: 9:00 a.m. to 5:00 p.m.

RISK MANAGEMENT: Conditions of Approval

That the Porterville Chamber of Commerce and the Porterville Elks Lodge provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$1,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permittee's operation and sponsorship of the aforementioned Community Civic Event.

- A. Said Certificate of Insurance shall be an original (fax and xerographic copies not acceptable), the Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.
- B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.



CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Porterville Chamber
93 North Main Street
- 2 Address where amplification equipment is to be used: Main Street
- 3 Names and addresses of all persons who will use or operate the amplification equipment: Pete McCracken
Montefreys, Rene Espino
- 4 Type of event for which amplification equipment will be used: Iris Festival
- 5 Dates and hours of operation of amplification equipment: 4/28/2012 9am-5pm
- 6 A general description of the sound amplifying equipment to be used: 300 watts

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort,

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing, therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

[Signature]
Signature of Applicant

7/27/12
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

[Signature]
City of Porterville, Chief of Police/Designee

3-1-12
Date

CONDITIONS ATTACHED



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/27/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Walter Mortensen Insurance CA License #0D44424 89 East Mill Ave. Porterville CA 93257	CONTACT NAME: Jacqueline Madrigal PHONE (A/C, No, Ext): (559) 781-5200 FAX (A/C, No): (559) 781-3229 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: 00110327
INSURED Porterville Chamber of Commerce 93 N. Main St. Porterville CA 93257-3711	INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Property Casualty INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: **CL1161452670**

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			6607588A00411	5/28/2011	5/28/2012	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						\$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA. EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is Added As Additional Insured. Certificate issued as evidence of General Liability Insurance Coverage maintained by the Named Insured. Coverage is subject to "all" policy terms, conditions, limitations and/or exclusions.

Re: Iris Festival dated April 28, 2012

CERTIFICATE HOLDER

CANCELLATION

City of Porterville
291 N Main Street
Porterville, CA 93257

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ronald Burcham/JMADRI

ACORD 25 (2009/09)
INS025 (200909)

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POLICY NUMBER: 6607588A00411

COMMERCIAL GENERAL LIABILITY

ISSUE DATE: 5/28/2011

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CHARITY FIRST—AMENDMENT OF COVERAGE— WHO IS AN INSURED

This endorsement modifies Insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization (Additional Insured): City of Porterville

Designation Of Premises (Part Leased to You)

Blanket

WHO IS AN INSURED (Section II) is amended to include as an Insured:

- A. Your members and volunteers but only with respect to their liability for your activities or activities they perform on your behalf;
- B. Your trustees or members of the board of governors while acting within the scope of their duties as such on your behalf; and
- C. Person(s) or organization(s), whether or not shown in the Schedule above, but only with respect to their liability arising out of:
 - 1. Their financial control over you;
 - 2. Their requirements for certain performance placed upon you, as a non-profit organiza-

tion, in consideration for funding or financial contributions you receive from them;

- 3. The ownership, maintenance or use of that part of a premises leased to you; or
- 4. "Your work" for that Insured by or for you.

As respects Part C.3. above, this insurance does not apply to:

- (a) Structural alterations, new construction or demolition operations performed by or on behalf of the person(s) or organization(s); or
- (b) Any "occurrence" which takes place after you cease to be a tenant in that premises.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/14/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Walter Mortensen Insurance CA License #0D44424 410 North Main Street Porterville CA 93257	CONTACT NAME: Jacqueline Madrigal
	PHONE (A/C No. Ext): (559) 781-5200 FAX (A/C No.): (559) 781-3229
INSURED Benevolent & Protective Order of Elks of USA Lodge 1342 386 N Main Street Porterville CA 93257	E-MAIL ADDRESS:
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Mount Vernon Fire Ins. Co.
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL1231462683

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			MSE012M0520	4/28/2012	4/30/2012	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 1,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 2,000,000
	ANY AUTO						Liquor Liability, Aggregate \$ 2,000,000
	ALL OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	HIRED AUTOS						BODILY INJURY (Per person) \$
	SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						
	EXCESS LIAB						EACH OCCURRENCE \$
	DED						AGGREGATE \$
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
City of Porterville is added as Additional Insured to the General Liability Policy per the attached form #CG 20 11 (01 96) Coverage is subject to "all" the terms, conditions, limitations and/or exclusions of the policy.

Regarding: Iris Festival, April 2012

CERTIFICATE HOLDER

CANCELLATION

City of Porterville 291 N Main Street Porterville, CA 93257	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Ronald Burcham/JMADRI <i>Ronald Burcham</i>

ACORD 25 (2010/05)

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INS025 (201005).01

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - MANAGERS
OR LESSORS OF PREMISES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You):
CITY OF PORTERVILLE
PORTERVILLE CA 93257
2. Name of Person or Organization (Additional Insured):
CITY OF PORTERVILLE
291 N MAIN STREET
PORTERVILLE CA 93257
3. Additional Premium:
50.00

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

CITY OF PORTERVILLE/POLICE DEPARTMENT
Community Civic Event Application

PORTERVILLE IRIS FESTIVAL – April 28, 2012

Proposed Conditions/Requirements for Porterville Iris Festival – Downtown Porterville

- City Council approval is required for all street closures.
- On all streets approved for closure, ensure adequate barricades/barriers are used to warn motorists of non-access and prevent vehicle access to those designated areas.
- If event organizers anticipate the need for removal of parked vehicles from public roadways related to the event, the affected public roadways must be posted with appropriate signage no less than 24 hours in advance of the event. Said signs and associated posting must meet minimum requirements as established by the California Vehicle Code. (Recommend event organizers contact Officer Carl Jordan of the Porterville Police Department/Traffic Unit in order to ensure that signs meet the requirements as established by law).
- Food vendors should provide inspection certificates from the Tulare County Health Department to members of the organizing committee, to ensure food product safety.
- A Beer Garden shall be established and alcohol may only be sold and consumed within the designated beer garden. A minimum of two (2) security guards shall be assigned to control the Beer Garden while it is in operation. No persons under the age of 21 shall be allowed to enter the beer garden and no alcohol shall be allowed to leave the beer garden. The consumption of alcohol at any other event site shall be strictly prohibited.
- Event organizers shall have applied and been granted a temporary license to sell alcohol, from the CA Dept. of Alcoholic Beverage Control.
- An Outside Amplifier Permit has been approved and granted. However, event organizers shall not allow music to be played so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.
- At conclusion of event, event organizers shall ensure streets are promptly cleared of any vehicles, equipment, booths or anything that could present a hazard to pedestrians or vehicles traveling through this area.

Dan Haynes, Lieutenant
Police Department
March 1, 2012

EXHIBIT B